Heworth Without Parish Council
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DRAFT Minutes of the ORDINARY MEETING of Heworth Without Parish Council, held on MONDAY 19th OCTOBER 2026 commencing at 7.00PM in the Community Centre at 38 Applecroft Road, Heworth, York.
To be approved at HWPC meeting to be held 16/11/2026.

Present:
Councillor M Starkey (Chair), Councillor A Basu (Deputy) (arrived 19.18), Cllr N Ayre, Cllr A Clayton, Councillor A Garbutt, Councillor D Gibbon, and Cllr S Phoenix and Cllr S Wilsden. Mr J Brooksbank-Levery (Public) and Gayle Enion-Farrington (Clerk / RFO).

153/2026. Apologies:
a. To Receive Apologies and Note Reasons for Absence.
It was Reported that no apologies were submitted but noted absence for Cllr J Bushby.

154/2026. To Note any Declarations of Interest:
a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
Agenda item 161/2026c- Cllr N Ayre declared that due to HW Ward also contributing £230 for 50:50 York RLFC Foundation sessions in the October Half Term holidays he would leave the room at this point on the agenda.
b. To receive, consider and decide upon any applications for dispensation.
None

155/2026. Public Participation:
Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.
PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.
None

156/2026. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor
Boundary Commission have finalised their recommendations. The increase from 47 to 48 councillors has necessitated a significant shift as it impacts the average voters per councillor. The commission have accepted that Derwenthorpe should remain together in its own ward which is now Tang Hall and Derwenthorpe. However rather than returning Heworth Without to the 2010 boundary they have added Meadlands which is currently part of Osbaldwick Parish Council and removed sections from the old Heworth Without Ward. This was against the express view of residents who overwhelmingly said they wanted to remain. This seems to have been led primarily by a lack of numbers in Heworth due to areas of Tang Hall moving from Heworth to Tang Hall and Derwenthorpe. For the 2027 election the new ward will be about 20% below average. By 2037 it is forecast to achieve 10% below which is the maximum tolerance.

Changes to recycling collections have been confirmed. Anyone using more than three boxes a fortnight will see a reduction in capacity. This can be offset by asking the council for a larger bin. This needs to be done by the end of October. There is a link to request this. If people want to go the other way and have a smaller bin this will be assessed by the council.

Council Finances. Budget forecasts are getting worse in 2026/27 which will have an impact on the budget next year. This means the budget gap which (after council tax increase) was forecast to be around £20 million is now more likely to be £30m. This is the gap that needs to be met by either cuts to service or further emergency measures. Emergency measures require government approval and include options such as one of borrowing to cover the gap for one year or higher increases in council tax. Any one-off borrowing would impact future budgets as would need to be repaid the following years. £30million for example would cost up to £2.7m per year for twenty years. Council tax increases could be either a one-off higher rate or a one-off payment.

Wandsworth LBC have mooted increase Band D council tax by 94% while Hammersmith & Fulham LBC has published proposals for increasing council tax by as much as 150%. Kensington & Chelsea RBC and Westminster City Council are also looking at steep rises as they look to address budget cuts of up to 40% as a result of the government's Fair Funding reforms

157/2026. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 21/09/2026.
It was Resolved to approve said minutes as a true and accurate record of the Ordinary Meeting of Heworth Without Parish Council held 21/09/2026.

158/2026. Planning:

a. To Consider and decide upon the planning applications received since the last HWPC meeting.
None this month
b. To Receive the following planning decision/information.
None
c. To Consider and decide upon any other planning related issues
None
d. To Consider and decide upon any planning enforcement issues
None

159/2026. Finance:

a. To Approve payments as detailed in Appendix 1 for October 2026.

APPENDIX 1

INVOICES TO BE PRESENTED FOR PAYMENT October 2026

Invoices TO BE PRESENTED FOR PAYMENT October 2026	INVOICE DATE	SUPPLIERS VAT REGISTRATION NUMBER		£	Payroll is NET pay	
Clerk Payroll	23/10/2026		wages	£962.49		Inc backpay
Clerk Home Working	23/10/2026		Home working allowance	£32.00	Paid together	
Clerk Mobile	03/10/2026	GB569953277	Vodafone monthly SIM charge by DD	£12.18	inc VAT	Paid DD
Groundsman	23/10/2026		wages	£348.69	no VAT	Inc backpay
PAYE	23/10/2026		PAYE October 2026	£368.53	no VAT	
Playscheme	29/09/2026	GB991261114	Playscheme Quarterly Operational Inspection	£354.00		Paid 5/10/26
Fullprint	30/09/2026		Fullprint Autumn Newsletter	£215.00	no VAT	Paid BC
Ethical Superstore	10.10.2026	GB991265787	Ethical Superstore Moo Free Selection box for Xmas Santa Event	£155.31	inc VAT	Paid BC
Joint Funding Proposal: York RLFC Foundation Holiday Programme	awaiting invoice		October Half Term sports	£230.00	inc VAT	
ASDA	10/10/2026	GB362012792	Snacks for Halloween Discos	£131.14	inc VAT	Paid BC
NALC	14/10/2016		Training for Clerk The Chapter for Neighbourhood Plans 16/12/26	£42.00	inc VAT	
Playscheme	awaiting invoice	GB991261114	Playscheme repairs from June Inspection	£452.40	inc VAT	
Playscheme	awaiting invoice	GB991261114	Playscheme repairs from September Inspection	£582.00	inc VAT	
TOTAL				**£3,885.74**	Total	

INCOME

DATE	VAT REFUNDS	ALLOTMENT RENT	BANK INTEREST	PARKS/OPEN SPACES	GEN. ADMIN.	TOTAL
C/FWD	**228.55**	**0.00**	**0.00**	**17284.66**	**11131.70**	**28644.91**
Precept 2025/2026					10907.50	10907.50
Donations / Grants / Funding					500.00	500.00
VAT REFUND						0.00
TOTALS	**0.00**	**0.00**	**0.00**	**0.00**	11407.50	**11407.50**
C/FWD	**228.55**	**0.00**	**0.00**	**17284.66**	**22539.20**	**40052.41**

It was Resolved to settle October's payments with immediate effect. In line with current financial regs all invoices and payments were checked and approved by **Cllr s Pheonix** and **Cllr A Garbutt** signed off on the accounts and Cllr M Starkey, and all other councillors approved at the meeting. Cllr M Starkey was appointed to approve all online banking payments this month.

b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st Sept to 30th Sept 2026.
It was Resolved to Approve Financial Accounts in Cash Book & Income and Expenditure from 1st Sept to 30th Sept 2026

c. To Approve Bank Reconciliation Statement from 1st Sept to 30th Sept 2026.
It was Resolved to Approve Bank Reconciliation Statement from 1st Sept to 30th Sept 2026

d. To Approve Budget Monitoring of Income and Expenditure up to 30th Sept 2026, against this year's budget.
It was Resolved to Approve Budget Monitoring of Income and Expenditure up to 30th Sept 2026, against this year's budget.

e. To Report progress with Cllr N Ayre obtaining a Barclays online banking card reader.
It was Reported that Cllr N Ayre wishes to liaise with the Clerk for support in this matter.

f. To Receive expressions of interest for the HWPC budget setting 2027-2028 completion by January 2027.
It was Resolved that Cllr N Ayre, Cllr M Starkey, Cllr S Wilsdon and the Clerk would draft the HWPC Budget.

160/2026. <u>Heworth Without Parish Council Administration</u>

a. To Report progress with HWPC Neighbourhood Plan.
It was Reported that further to our Clerk meeting up with Andrew Towlerton at a recent training course, he has offered to support HWPC with our Neighbourhood Plan so that we can make best use of CIL.
It was Resolved for the Clerk to pursue this further.

b. To Report on the distribution of the Autumn Newsletter for HWPC
It was Reported that a few remain to be delivered but should be completed by the end of the week.

c. To Receive the completed 6 months of HWPC Financial Accounts and an Internal audit conducted by Cllr D Gibbon and Cllr A Garbutt.
It was Resolved to accept the Internal audit which confirmed that all was completed to an excellent standard.

161/2026. <u>Events:</u>

a. To Receive, Consider and Approve the minutes and all actions of the Events Working Group held 14/10/26
It was Resolved to Approve the minutes and all actions of the Events Working Group held 14/10/26.

b. To Report Bookings for the FREE Children's Halloween Discos on Friday 30th October 2026 4-8pm and confirm Councillor roles for the event.
It was Reported that tickets sales were incredibly successful with most being obtained in the first 24hours. Most tickets are nearly sold out – 1st & 2nd sessions are sold out, with 4 tickets remaining for the last session.
It was Resolved that all Councillors who could work the event will be required from 2pm onwards.

c. To Approve the payment of £230 so that York RLFC Foundation can deliver a fun sport / inflatable sessions on Monday 26 & Wednesday 28th October 2026 (10-11.30am) at Stray Road Playing Field (behind the playarea). This is 50:50 funded by HWPC and HW Ward will fund another session within the October Half Term holidays.
Cllr N Ayre left the room as per 154/2026 a
It was Resolved to approve booking and payment of £230 for York RLFC Foundation fun sport / inflatable sessions on Monday 26 & Wednesday 28th October 2026 (10-11.30am) at Stray Road Playing Field.
It was Resolved that Cllr D Gibbon could support on Monday's session and Clerk could support on Wednesday session. Cllr S Phoenix to check her diary. All to liaise with Clerk for access to events banner for the railings during the event.

d. To Report on HWPC 12-month schedule of engagement with our community and current plans for forthcoming events.
It was Reported that all was covered in the Events working Group minutes. It was Resolved that the Christmas Event would be set up from 1pm on Friday 4th December 2026 and all agreed to be present on the day (5th December 2026, wearing Christmas Jumpers. It was Resolved that if Councillors had an Elf costume to wear them as they could be helpers in the main room too.
It was requested to Clerk to ask former Councillor Kim Last if he would be interested to be our Elf, as he is a natural. Cllr S Wilsden also agreed to be a backup Elf / helper if required.
It was Reported that Cllr S Pheonix agreed to do a Christmas Crafting activity table.

162/2026. <u>Heworth Without Parish Council Policies and Documentation</u>

a. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal.
None

163/2026. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Report matters relating to Stray Road Play Area
It was Reported that the RADAR gate signage has been vandalised with lettering removed. ***It was Resolved*** to approve the Signs Express quote for solid metal panels at a cost of £265 ex VAT.

ii) To Receive, Consider and decide upon a survey for the proposed semi-permanent goal posts at Stray Road Playarea / Playing fields.
It was Resolved for Cllr S Phoenix to pick up the survey again after being unable to complete it before the summer holidays. Liaise with Cllr A Basu who had drafted more preferred questions.

iii) To Report repairs on the Waltzer by Caloo will take place 9th November 2026. It is deemed safe to use, just very hard to turn.
It was noted

iv) To Report RADAR gate mechanism is in the hands of Mr D Meigh at CYC.
It was noted but to speed up works, Clerk to approach Jenny Kent at CYC

v) To Receive Quarterly Operational Inspection Report on the Playarea, conducted by Playscheme.in Sept 2026
It was Resolved to accept the Quarterly Operational Inspection Report on the Playarea

vi) To Report Clerk used delegated powers to approve 14834 for £377 ex VAT after negotiating a £290 discount for the removal of the Mgt/labour and additional materials from Junes Operational Inspection due to delayed submission of quote by Playscheme – work was now urgent.
It was noted

vii) To Report Clerk used delegated power to approve Repair quote 14833 for £485 ex VAT further to Septembers Operational Inspection work as 2 rotten and cracked wooden logs needed replacing urgently on the climbing frame and tumble bars.
It was noted

b. Stray Road Playing field, Jubilee wood and wildflower meadow

i) To Report on any recent ASB, fires and Vandalism activities.
None reported

ii) To Receive, Consider and decide upon a quote from Street Master 26/353 for £2712 (excluding installation) for 4 x Accessible benches (adhering to CYC Accessible seating and Inclusive Design Framework) to be cited alongside the fence line (in the playing field) after recommendations from Green Flag award and comments made by parents during summer sports events and Mr D Smith -Access Officer (CYC).
It was Resolved for the Clerk to send an email request through YLCA to see if any other Parish councils wish to share a bulk delivery to York area.
It was Resolved to consider them as possible donated memorial benches from the public – through donations and plaque. Clerk to pose the idea on facebook – "Parish council are considering additional benches in the playing field and wonder if anyone is looking to sponsor a bench. Please email Clerk for further details."

iii) To Consider and decide upon items in 163/2026 b, iii being cited on a grass surface and posts concreated in, or on concrete bases to match the playarea. Once decision is made Clerk would need to see quotes for installation.
It was Resolved for the Clerk to pursue quotes for both methods.

iv) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow
It was Reported that Good Gym, Mr R Cook and Mr D Morrod have completed the annual tidy up of the wildlife area – thankyou to all.

c. Open Spaces and other assets

i) To Report matters relating to our open spaces and assets.
None

d. HWPC Allotments

i) To Report on any other matters relating to Stray Road Allotments.
It was Reported that concerns were made regarding some plots, but reference was made back to September's meeting where allowances were made for the dry summer, as the site has no water and the beck was low.

164/2026. Employment and Training:

a. Consider and decide upon any current employment/training related issues within HWPC.
It was Reported that the Clerk gave feedback on the YLCA training that she attended including Neighbourhood planning update and the Digital AGAR Portal training***. It was Resolved*** that the training was incredibly helpful and useful.

165/2026. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings
None

166/2026. <u>To Consider Highway/Transport Issues:</u>

b. To Receive and consider a report on HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr M Starkey).
It was Reported that some sessions couldn't go ahead and Cllr M Starkey has also contacted the Police to see if Speed Watch can also be conducted on Galtres Road after a resident's request.

c. To Note any further highway issues.
None

167/2026. <u>Policing and Security Matters:</u>

a. To Consider and decide upon the latest Neighbourhood Policing Team Report
It was Reported that there were 2 x ASB and 4 x Thefts in September 2026. Some we CCTV.

b. Note any further policing and security issues.
None

168/2026. <u>Correspondence:</u>

a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda
None

169/2026. <u>To Note matters for Information and items for next monthly meeting agenda</u>

Residents Survey re Goal Mouths
Consider Accessible pathway through the Playarea and playing fields in 2027
Community Green Flag Submission

170/2026. <u>To Confirm date and time of next meeting</u>

To Confirm date, time and venue for the next Ordinary Parish Council Meeting for Heworth Without Parish Council as Monday 16th November 2026 at 7pm in the Community Centre on Applecroft Road, Heworth.

It was agreed
Meeting closed at 8.40pm