



**Heworth Without Parish Council**  
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**NOTICE IS HEREBY GIVEN OF the ANNUAL MEETING of Heworth Without Parish Council, followed by the Ordinary Parish Meeting, will be held on MONDAY 18<sup>th</sup> MAY 2026 commencing at 7.00PM in the Community Centre at 38 Applecroft Road, Heworth, York.**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 83/2026 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive. Agenda for said meeting is shown below.

*MK Starkey*

11<sup>th</sup> May 2026 (Date of Posting)  
**Cllr Melanie Starkey**  
**(CHAIRMAN)**

# **AGENDA**

***You are reminded that Heworth Without Parish Council has made a commitment to adhere to the following principles; to treat everyone equally, with fairness and respect; striving to champion the parish to make it vibrant, diverse, fair and safe.***

## **AM 1/2026. Election of Chairman**

- a. To Approve Election of Chairman
- b. Appointed Chairman to sign Declaration of Acceptance of Office.
- c. To Approve Appointment of Vice Chair

## **AM 2/2026. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence

## **AM 3/2026. To Note any Declarations of Interest:**

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation

## **AM 4/2026. To Approve Co-option of a suitable qualifying candidate to Heworth Without Parish Council**

- a. To Receive written applications for the office of parish councillor (ensuring that each candidate is qualified to become a Councillor and is not disqualified from being a Councillor as set out in the Local Government Act 1972 s79 and s80).
- b. To Receive 5-minute presentations from all candidates and to co-opt 1 candidate to fill the existing Councillor vacancy (created by Cllr M Taylors resignation).

## **AM 5/2026. To Appoint members to Employment Panel/Committee (4 members)**

## **AM 6/2026. To Appoint a Planning Officer**

## **AM 7/2026. To Appoint a Digital Media Councillor**

## **AM 8/2026. To Appoint an Allotment Councillor and Deputy Allotment Councillor**

## **AM 9/2026. To Appoint of Parish Representatives to Outside Bodies.**

- a. YLCA (2 representatives)

## **AM 10/2026. To Appoint Working Groups within HWPC.**

- a. Events Working Group (min 4 representatives)
- b. Recreational (Playing field / Playarea) Working Group (min 3 representatives)
- c. Neighbourhood Plan (min 3 Councillors and at least 3 members of the public)

## **AM 11/2026. General Power of Competence (GPC):**

- a. **To Confirm eligibility criteria for use of General Power of Competence for Heworth Without Parish Council** (as determined by (SI 2012/965) Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012
  - Clerk holds the required sector specific qualifications and
  - Councillors elected, equals or exceed two thirds of the total number of CouncillorsThe criteria for eligibility must be reaffirmed every at every relevant meeting of the council; i.e. annual meeting of the council after local elections. The Parish has not had local elections (next due May 2027) but wished to reconfirm its position.

## **ORDINARY MEETING**

### **81/2026. Apologies:**

- a. To Receive Apologies and Note Reasons for Absence.

### **82/2026. To Note any Declarations of Interest:**

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

### **83/2026. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

**84/2026. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

**85/2026. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 20/04/2026.

**86/2026. Planning:**

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To Receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

**87/2026. Finance:**

- a. To Approve payments as detailed in Appendix 1 for May 2026.
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1<sup>st</sup> April to 31<sup>st</sup> April 2026.
- c. To Approve Bank Reconciliation Statement from 1<sup>st</sup> April to 31<sup>st</sup> April 2026.
- d. To Approve Budget Monitoring of Income and Expenditure up to 30<sup>th</sup> April 2026, against this year's budget.
- e. To Approve and sign HWPC AGAR for 2025/2026.
- f. To Report progress with HWPC Internal audit with Internal auditor Brian Brookes
- g. To Report progress with Cllr N Ayre and Cllr A Clayton becoming new bank signatories, after Cllr E Hardys resignation.

**88/2026. Heworth Without Parish Council Administration**

- a. To Approve Annual Renewal of Insurance (inc Public and Employer) for HWPC 26/27, through Ansvar for £1175.15 which is an £100 increase from £1075.98 in 25/26.
- b. To Report progress with HWPC Neighbourhood Plan.
- c. To Consider and decide upon planning the Summer Newsletter for HWPC

**89/2026. Events:**

- a. To Report on HWPC 12-month schedule of engagement with our community and current plans for forthcoming events.
- b. To Report on the Spring Gardening Competitions for 2026, sponsored by Deans Garden Centre (YGC).
- c. To receive and consider an update from Cllr M Starkey regarding Hempland Primary School Year 4 taking part in a small community litter pick in the park.

**90/2026. Heworth Without Parish Council Policies and Documentation**

- a. To Approve HWPC Standing Orders 2026-2027
- b. To Approve HWPC Financial Regulations 2026-2027
- c. To Approve HWPC Employment Panel Terms of Reference 2026-2027
- d. To Approve HWPC Mgt Risk Assessment 2026
- e. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal.

**91/2026. To Consider Issues Relating to Parish Assets and Open Spaces**

- a. Stray Road play area
  - i) To Report matters relating to Stray Road Play Area
  - ii) To Report the new RADAR accessible swing gate installed by CYC is fully operational.
  - iii) To Receive, Consider and decide upon semi-permanent removable goal posts to allow grass to rejuvenate, when required, (quote provided by Playscheme) further to on-site meeting on 13/05/26.
  - iv) To consider and decide upon additional details provided by Applefields School to provide and display a communications board within the play area and quote from Playscheme.
  - v) To Report that the Green Flag Community Award judging took place on 24/04/2026. To Consider and decide upon how HWPC wishes to promote outcome. A Flag or a Pennant.
- b. Stray Road Playing field, Jubilee wood and wildflower meadow
  - i) To Report on any recent ASB and Vandalism activities.
  - ii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow
- c. Open Spaces and other assets
  - i) To Report matters relating to our open spaces and assets.
- d. HWPC Allotments
  - i) To Report on any other matters relating to Stray Road Allotments.

**92/2026. Employment and Training:**

- a. Consider and decide upon any current employment/training related issues within HWPC.

**93/2026. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**94/2026. To Consider Highway/Transport Issues:**

- a. To Receive and consider a report on HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr M Starkey).
- b. To Note any further highway issues.

**95/2026. Policing and Security Matters:**

- a. To Consider and decide upon the latest Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

**96/2026. Correspondence:**

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

**97/2026. To Note matters for Information and items for next monthly meeting agenda**

**98/2026. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next Ordinary Parish Council Meeting for Heworth Without Parish Council as Monday 15<sup>th</sup> June 2026 at 7pm in the Community Centre on Applecroft Road, Heworth.