



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council, which will be held on MONDAY 19th JANUARY 2026 commencing at 7.00PM in the Community Centre at 38 Applecroft Road, Heworth, York.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 3/2026 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive. Agenda for said meeting is shown below.

MK Starkey

13th January 2026 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

1/2026. Apologies:

- a. To Receive Apologies and Note Reasons for Absence.
- b. To Receive written applications for the office of parish councillor (ensuring that each candidate is qualified to become a Councillor and is not disqualified from being a Councillor as set out in the Local Government Act 1972 s79 and s80).
- c. To Receive 5-minute presentations from all candidates and to co-opt a candidate to fill the existing Councillor (created by Cllr M Wards resignation).

2/2026. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

3/2026. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

4/2026. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

5/2026. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 15/12/2025.

6/2026. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To Receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

7/2026. Finance:

- a. To Approve payments as detailed in Appendix 1 for January 2026.
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st Dec to 31st Dec 2025.
- c. To Approve Bank Reconciliation Statement from 1st Dec to 31st Dec 2025.
- d. To Approve Budget Monitoring of Income and Expenditure up to 31st Dec 2025, against this year's budget.
- e. To Consider and decide upon HWPC Double Taxation Claim to CYC due February 2026.
- f. To Approve the HWPC budget for the fiscal year 2026/2027, and of our precept demand to CYC for fiscal year 2026/2027.

8/2026. Heworth Without Parish Council Administration

- a. To Report progress will all Councillors migrating over to the new HWPC emails system with Vision ICT in December 2025.
- b. To Report on the distribution of the HWPC New Year Newsletter.
- c. To Report progress with HWPC Neighbourhood Plan.
- d. To Consider and decide upon ways for HWPC to potentially support Hopgrove Playing Fields moving forward, which is on the edge of the parish border.
- e. To Approve the Internal Auditor Brian Brooks (as previous auditor has reduced workload) to complete HWPC Internal audit in April 2026 and sign the AGAR for 2025/2026. Cost £425 (£25 more than previous year).

9/2026. Events:

- a. To Report on how the Christmas Festive/Light Trail Event 2025 went within HW Parish between 15th December 2025 – 1st January 2026 inclusive.
- b. To Approve an Events Working Party meeting (Date/venue) to plan 2026 events, especially Easter Egg Hunt.

10/2026. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal including HWPC Privacy notice policy – general 2026, HWPC Privacy notice policy – employees, councillors role holders and volunteers 2026 and the HWPC Biodiversity Policy 2026.
- b. To Consider and decide upon the 'HWPC Reserves policy 2026'.

11/2026. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

- i) To Report matters relating to Stray Road Play Area
- ii) To Report progress with the installation of the RADAR accessible swing gate by Ryedale Landscapes (appointed by CYC).
- iii) To Report progress with Playarea Annual Inspection repairs.
- iv) To Receive, Consider and decide suggestions and quote from Playscheme regarding semi-permanent removable goal posts to allow grass to rejuvenate.
- v) To Report a member of the public wrote to HWPC concerned about some gaps at the bottom of the railings, near the swings (Playarea), that small dogs could get under. Resident was replied to and advised that they are in hand and was also identified in the Annual Safety Inspection. (To note – more gaps have come to light as long grasses have died back). An additional cost of £280+VAT will be charged to repair all gaps identified.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To Report on any recent ASB and Vandalism activities.
- ii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To Report progress of the installation of two drainage grates on the beck footpath by CYC, behind the large swings.
- ii) To Report matters relating to our open spaces and assets.

d. HWPC Allotments

- i) To Report progress with Bramble hedgerow which is to be planted between Jubilee wood and Stray Road Allotments to prevent individuals cutting through.
- ii) To Report on any other matters relating to Stray Road Allotments.

12/2026. Employment and Training:

- a. Consider and decide upon any current employment/training related issues within HWPC.

13/2026. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

14/2026. To Consider Highway/Transport Issues:

- a. To Receive and consider a report on HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr M Starkey).
- b. To Note any further highway issues.

15/2026. Policing and Security Matters:

- a. To Consider and decide upon the latest Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

16/2026. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

17/2026. To Note matters for Information and items for next monthly meeting agenda

18/2026. To Confirm date and time of next meeting

To Confirm date, time and venue for the Ordinary Parish Council Meeting of Heworth Without Parish Council as Monday 16th February 2026 at 7pm in the Community Centre on Applecroft Road, Heworth