



**Heworth Without Parish Council**  
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**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council, which will be held on MONDAY 21<sup>st</sup> JULY 2025 commencing at 7.00PM in the Community Centre at 38 Applecroft Road, Heworth, York.**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 114/2025 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

*MK Starkey*

15<sup>th</sup> July 2025 (Date of Posting)  
**Cllr Melanie Starkey**  
**(CHAIRMAN)**

# **AGENDA**

## **112/2025. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence.
- b. To Receive written applications for the office of parish councillor (ensuring that each candidate is qualified to become a Councillor and is not disqualified from being a Councillor as set out in the Local Government Act 1972 s79 and s80).
- c. To Receive 5-minute presentations from each candidate and to co-opt candidates to fill the existing 2 vacancies

## **113/2025. To Note any Declarations of Interest:**

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

## **114/2025. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

## **115/2025. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

## **116/2025. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 16/06/2025.

## **117/2025. Planning:**

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To Receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

## **118/2025. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st May to 30<sup>th</sup> June 2025.
- c. To Approve Bank Reconciliation Statement from 1st May to 30<sup>th</sup> June 2025.
- d. To Approve Budget Monitoring of Income and Expenditure up to 30<sup>th</sup> June 2025, against this year's budget.
- e. To report that the Annual Governance & Accountability Return is still in progress but so far have identified one error which was investigated. There was one point raised by the external auditor that CYC grant within the precept should have been listed in box 3 and not box 2. Auditors accept this as a minor administration error and all monies were accounted for.

## **119/2025. Heworth Without Parish Council Administration**

- a. To Report receipt of a letter from Deputy Monitoring Officer on 17<sup>th</sup> June 2025 stating that further to receiving a number of Code of Conduct complaints, they have been reviewed and closed by CYC Deputy Monitoring Officer.
- b. To consider and decide upon engaging professional mediation service providers and costs, to resolve working relationships between some parish HWPC councillors (recommended by the Deputy Monitoring Officer, after recent Code of Conduct complaints that have been recently reviewed and closed by CYC Monitoring Office).
- c. To Report progress with Cllr E Hardy becoming a new Bank signatory for HWPC Barclays account.
- d. To Consider and decide upon applying for Community Green Flag award for Stray Road Play Area
- e. To Consider and decide upon a way forward for the Neighbourhood Plan in the light of new funding challenges and the limited availability of Planning Consultants.
- f. To Report on distribution of HWPC Summer Newsletter

## **120/2025. Events:**

- a. To Report progress with the Ignite Summer Sports activities to be held at Stray Road Playing Field (behind the playarea). Monday 28th July, Monday 4th August, Monday 11th August, Monday 18th August and the Sports day themed afternoon on Friday 1st August (Yorkshire Day inc BYO picnic), 2-4pm. 2.30-3.15pm and 8years + session will run 3.30-4.15pm. All participants must be of school age.
- b. To report that the Heworth Without Community Centre is booked by HWPC for Saturday 1<sup>st</sup> November 2025 (3 – 8pm), for a Halloween event. Events team to consider a possible Halloween disco and DJ.
- c. Events Working Group's – To agree date of the next meeting.
- d. To Receive, Consider and decide upon the updated proposal; of HWPC 12-month schedule of engagement with our community, by the Event working group (Cllr A Basu, Cllr E Hardy, Cllr K Last, Cllr S Phoenix and Cllr M Starkey).

**121/2025. Heworth Without Parish Council Policies and Documentation**

- a. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal

**122/2025. To Consider Issues Relating to Parish Assets and Open Spaces**

**a. Stray Road play area**

- i) To Report matters relating to Stray Road Play Area
- ii) To Report that Jamie Ulliott, Tree Surgeon has cut back the over hanging Willow Tree near the Zip Wire, as per the Operational Inspection report.
- iii) To Receive, Consider and decide upon the HIC Report regarding the surface suitability under the log climber and Playscheme quote 13706 to resolve the matter
- iv) To Report that the installation of a separate lower RADAR locked accessible swing gate at Stray Road Playarea will be installed w/c 1<sup>st</sup> September 2025. Project managed and funded by CYC.

**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To Report on any recent ASB and Vandalism activities.
- ii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

**c. Open Spaces and other assets**

- i) To Report that the installation of two drainage grates on the beck footpath, behind the large swings will take place w/c 1<sup>st</sup> September 2025.
- ii) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
- iii) To Report matters relating to our open spaces and assets.

**d. HWPC Allotments**

- i) To Report on any other matters relating to Stray Road Allotments.
- ii) To Report that soil testing on allotment plot 4 is scheduled for 16<sup>th</sup> July 2025 and results will be approximately 2-3 weeks.

**123/2025. Employment and Training:**

- a. Consider and decide upon any current employment/training related issues within HWPC.
- b. To Consider and decide upon training costs for Clerk to complete training with VisionICT.

**124/2025. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**125/2025. To Consider Highway/Transport Issues:**

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr M Starkey).
- b. To Note any further highway issues.

**126/2025. Policing and Security Matters:**

- a. To Consider and decide upon the latest Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

**127/2025. Correspondence:**

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

**128/2025. To Note matters for Information and items for next monthly meeting agenda**

Summer Garden Competition outcome

Morgan Sindall Presentation regarding Hempland School

**129/2025. To Confirm date and time of next meeting**

To Confirm date, time and venue for the Ordinary Parish Council Meeting of Heworth Without Parish Council as Monday 15<sup>th</sup> September 2025 at 7pm in the Community Centre on Applecroft Road, Heworth. **Please note there will be no meeting in August 2025**