



Heworth Without Parish Council
Gayle Enion-Farrington (Clerk to Parish Council)
1 Allington Drive, Appletree Village, Heworth, YORK, YO310NL
Tel: 07422961495
E-mail: clerk.hwpc@gmail.com
www.heworthwithout.org.uk

NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council, which will be held on MONDAY 16th JUNE 2025 commencing at 7.00PM in the Community Centre at 38 Applecroft Road, Heworth, York.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 95/2025 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

MK Starkey

9th June 2025 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

93/2025. Apologies:

- a. To Note Apologies and Approve Reasons for Absence.

94/2025. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

95/2025. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

96/2025. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

97/2025. Minutes

- a. To Approve Minutes of the Annual Meeting and the Ordinary Meeting of Heworth Without Parish Council held 19/05/2025.

98/2025. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To Receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Report guidance from CYC Planning Department on correct protocol for future Planning decisions to be recorded.
- e. To Consider and decide upon any planning enforcement issues

99/2025. Finance:

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st May to 31st May 2025.
- c. To Approve Bank Reconciliation Statement from 1st May to 31st May 2025.
- d. To Approve Budget Monitoring of Income and Expenditure up to 31st May 2025, against this year's budget.
- e. To Report HWPC submitted their VAT claim for 1/4/2025 to 31/5/2025 for total sum of £580.27 on 5/6/2025.

100/2025. Councillor Vacancy

- a. To report that the initial advertisements for 2 councillor vacancies (created by resignations from Cllr A Harrison and Cllr D Harrison) was posted on 7th May 2025 and CYC's Returning Officer has confirmed that they have received insufficient requests from eligible electors for an election to fill the casual vacancies. These vacancies have now been advertised under Co-Option and the deadline for eligible candidates to apply is Sunday 6th July 2025.
- b. To consider and decide upon an Interview panel and date/s before the next Ordinary meeting on Monday 21st July 2025.

101/2025. Heworth Without Parish Council Administration

- a. To Report progress with Cllr E Hardy becoming a new Bank signatory for HWPC Barclays account.
- b. To Report progress with opening a Savings Account for HWPC Reserves with Hinckley & Rugby Building Society's Local Councils 90 Notice deposit account.
- c. To Report progress with all Councillor ROIs being updated for HWPC Website and submitted to CYC.
- d. To Consider and decide upon using a Planning Consultant to help create HWPC Neighbourhood Plan and to apply for funding.
- e. To consider and decide upon HWPC Summer newsletter (inc Spring Garden Competition outcome with photos, promote Summer Garden Competition, promote summer sports activities with Ignite) and approve printers.

102/2025. Events:

- a. To Report winners of the Spring Garden Competition, sponsorship with Yorkshire Garden Centre - Deans and confirmation of winners consent to be placed in the next HWPC newsletter
- b. To Consider and decide upon judging dates for the Summer Garden Competition and sponsor.
To Report progress with the Ignite Summer Sports activities to be held at Stray Road Playing Field (behind the playarea). Monday 28th July, Monday 4th August, Monday 11th August, Monday 18th August and the Sports day themed afternoon on Friday 1st August, 2-4pm. 2.30-3.15pm and 8years + session will run 3.30-4.15pm. All participants must be of school age.
- c. Events Working Group's – To agree date of the next meeting.

- d. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr A Basu, Cllr E Hardy, Cllr K Last, Cllr S Phoenix and Cllr M Starkey).

103/2025. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon HWPC Communications Policy.
- b. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal

104/2025. To Consider Issues Relating to Parish Assets and Open Spaces

- a. Stray Road play area
 - i) To Report matters relating to Stray Road Play Area
 - ii) To Receive, Consider and decide upon the Operation Play inspection Report (22nd May 2025) and Quote (3rd June 2025) by Playscheme.
 - iii) To Report that the Gas Gate closer quote was only received on 3.6.25 so Clerk placed an emergency order with Playscheme for immediate replacement £156+VAT.
 - ii) To Report progress with Stray Road Play area entrance installing a separate lower RADAR locked accessible swing gate. Salt bin will be re-sited approx. 1 metre left and entrance resurfaced from current playarea entrance, in front of double gates and to the new accessible entrance. Project managed and funded by CYC.
- b. Stray Road Playing field, Jubilee wood and wildflower meadow
 - i) To Report on any recent ASB and Vandalism activities.
 - iii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow
- c. Open Spaces and other assets
 - i) To Report on progress of the installation of two drainage grates on the beck footpath, behind the large swings
 - ii) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
 - iii) To Report ASB and den building behind HW Community Centre on the beck side of the fence.
 - iv) To Report matters relating to our open spaces and assets.
- d. HWPC Allotments
 - i) To Report on any other matters relating to Stray Road Allotments.
 - ii) To Report a query regarding soil testing for plot 4 waiting for answer from CoYC

105/2025. Employment and Training:

- a. To Report on 6 monthly employment appraisal and targets for the Clerk / RFO (due June / July 2025)
- b. Consider and decide upon any current employment/training related issues within HWPC.

106/2025. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

107/2025. To Consider Highway/Transport Issues:

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr M Starkey).
- b. To Note any further highway issues.

108/2025. Policing and Security Matters:

- a. To Consider and decide upon the latest Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

109/2025. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

110/2025. To Note matters for Information and items for next monthly meeting agenda

111/2025. To Confirm date and time of next meeting

To Confirm date, time and venue for the Ordinary Parish Council Meeting of Heworth Without Parish Council as Monday 21st July 2025 at 7pm in the Community Centre on Applecroft Road, Heworth.