



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish will be held on MONDAY 28th APRIL 2025 commencing at 7.00PM in the Heworth Without Community Centre on Applecroft Road, Heworth, York

Please note that AN ANNUAL PARISH MEETING of Heworth Without Parish will be held on MONDAY 28th APRIL 2025 6.30 – 7pm in the Community Centre, prior to the ordinary meeting. This will be an open forum to get opinions in a public meeting on what local residents wish / want from their Parish Council in the next 12-24 months. Also an opportunity to promote Neighbourhood Plan.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 57/2025 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

MK Starkey

14th April 2025 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

55/2025. Apologies:

- a. To Receive Apologies and Consider and Approve Reasons for Absence

56/2025. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

57/2025. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

58/2025. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

59/2025. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 17/03/2025.

60/2025. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

61/2025. Finance:

- a. To Approve payments as detailed in Appendix 1 for April 2025.
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st March to 31st March 2025.
- c. To Approve Bank Reconciliation Statement from 1st March to 31st March 2025 and year end.
- d. To Approve Budget Monitoring of Income and Expenditure up to 31st March 2025, against this year's budget which completes year end accounts.
- e. To Report HWPC submitted their VAT claim for 1/1/2025 to 31/3/2025 for total sum of £1572.60 on 8th April 2025.
- f. To Report progress with HWPC Internal audit with Internal auditor Brian Brookes.
- g. To Approve (retrospectively) the amended HWPC Asset Register for March 2025 including assets that were delivered after meeting on 17th March 2025, ready for Insurance renewals in May 2024, as per IA guidance.
- h. To Approve and sign HWPC AGAR for 2024/2025 (if finalised).
- i. To Report findings from research conducted on Interest rates of 3%+ including a 'Chase' account for a separate savings account for HWPC to hold its published 'Reserves'.
- j. To Consider and decide way forward for separate savings account for HWPC to hold its published 'Reserves'.

62/2025. Heworth Without Parish Council Administration

- a. To Report on the distribution of the HWPC Spring Newsletter 2025.
- b. To Report key views discussed at the Annual Parish Meeting at 6.30pm prior to this meeting and appoint working parties (if required).
- c. To Report that Andrew Towlerton has no spare capacity to take on the role of Planning consultant for HWPC neighbourhood Plan, nor to advise.
- d. To Consider and decide upon using a Planning Consultant to help create HWPC Neighbourhood Plan and to apply for funding.

63/2025. Events:

- a. To Report on Easter Egg Hunt 2025, held on Good Friday 18th April 2025.
- b. To Report on Spring Garden Competition and Sponsorship with Yorkshire Garden Centre (formally known as Deans) held March / April 2025.
- c. To Report on 10th Great British Spring Clean held on Saturday 29th March 2025.
- d. To Receive, Consider and decide upon a Report / Minutes from the Events Working Group's recent meeting
- e. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr A Harrison, Cllr D Harrison, Cllr S Phoenix and Cllr M Starkey).

64/2025. Heworth Without Parish Council Policies and Documentation

- a. To Approve the HWPC Data Protection Audit
- b. To Appoint Councillors / Working Groups to review the following policies in readiness for May's Annual Council Meeting. HWPC Standing Orders, Financial Regs and Risk Management Assessment
- c. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal.

66/2025. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

- i) To Report matters relating to Stray Road Play Area.
- ii) To Report progress with Stray Road Play area entrance installing a separate lower RADAR locked accessible swing gate. Salt bin will be re-sited approx. 1 metre left and entrance resurfaced from current playarea entrance, in front of double gates and to the new accessible entrance. Project managed and funded by CYC.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To Report on any recent ASB and Vandalism activities.
- ii) To vote on whether HWPC wishes to have a MUGA (Multi Use Games Area, with an artificial surface installed on Stray Road Playing Field.
This vote will clarify HWPC's intention to accept the new legal situation, outlined by Pauline Stuchfield on 17th March 2025. HWPC's Clerk will then inform Pauline Stuchfield, CYC Director of Housing and Communities with the outcome of this vote.
- iii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To Report on progress of the installation of two drainage grates on the beck footpath, behind the large swings
- ii) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
- iii) To Report matters relating to our open spaces and assets.

d. HWPC Allotments

- i) To Report on any other matters relating to Stray Road Allotments.

67/2025. Employment and Training:

- a. To Consider and decide upon any current employment/training related issues within HWPC.

68/2025. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

69/2025. To Consider Highway/Transport Issues:

- d. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr D Harrison and Cllr M Starkey).
- b. To Note any further highway issues.

70/2025. Policing and Security Matters:

- a. To Consider and decide upon the latest Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

71/2025. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

72/2025. To Note matters for Information and items for next monthly meeting agenda

73/2025. To Confirm date and time of next meeting

To Confirm date, time and venue for the Annual Council Meeting of Heworth Without Parish Council, followed by the Ordinary Parish Council Meeting as Monday 19th May 2025* at 7pm in the Community Centre on Applecroft Road, Heworth.

*LGA 1972 Schedule 12 part 2, s7 (2) - In a year which is a year of ordinary elections of parish councillors, the annual meeting of a parish council shall be held on, or within fourteen days after, the day on which the councillors elected at that election take office, and in any other year the annual meeting shall be held on such day in May as the parish council may determine.
There are no ordinary elections of parish councillors this year.