



Heworth Without Parish Council
Gayle Enion-Farrington (Clerk to Parish Council)
1 Allington Drive, Appletree Village, Heworth, YORK, YO310NL
Tel: 07422961495
E-mail: clerk.hwpc@gmail.com
www.heworthwithout.org.uk

NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish which will be held on MONDAY 21st OCTOBER 2024 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 147/2024 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

MK Starkey

14th October 2024 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

Due to unforeseen circumstances the presentation from ISG regarding Hempland Primary School building works will no longer be taking place due to the company going into administration. Once HWPC has any information from Department for Education or from Hempland School we will update all residents

AGENDA

145/2024. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

146/2024. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

147/2024. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

148/2024. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

149/2024. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 16/09/2024.

150/2024. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

151/2024. Finance:

- a. To Approve payments as detailed in Appendix 1 for October 2024.
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st September to 30th September 2024.
- c. To Approve Bank Reconciliation Statement from 1st September to 30th September 2024.
- d. To Approve Budget Monitoring of Income and Expenditure up to 30th September 2024, against this year's budget and 6 month spending to date.
- e. To Report that Cllr E Hardy and Cllr K Last have conducted and signed off the 6 monthly audit on HWPC internal controls.

152/2024. Heworth Without Parish Council Administration

- a. To Consider and decide upon quotes and processes for HWPC to transfer over to a gov.uk domain.
- b. To Report progress of HWPC Autumn Newsletter printing and distribution.

153/2024. Events:

- a. To Report progress on Saturday 2nd November 2024 event in the Community Centre (Lantern Parade) to make Craft paper lanterns with bags that can be recycled and refreshments by Heworth WI.
- b. To Report progress with Christmas Festival on 7th December 2024 including funding donations.
- c. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr A Harrison, Cllr D Harrison, Cllr S Phoenix and Cllr M Starkey).

154/2024. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal.

155/2024. To Consider Issues Relating to Parish Assets and Open Spaces

- a. Stray Road play area
 - i) To Report matters relating to Stray Road Play Area.
 - ii) To Report that 'Deed of Variation' relating to the lease of Stray Road Playing field issued by Capsticks Solicitors LLP on behalf of CYC, was signed by HWPC and posted to Capsticks after the meeting on 16th September 2024. HWPC have now been asked to get the final document approved by own solicitor. Clerk has contacted Ware & Kay Solicitors and awaiting a response.
 - iii) To Report progress liaising with CYC regarding Stray Road Play area entrance to change the current RADAR accessible gates to be lower, lighter in weight and split 2/3 and 1/3 with the 1/3 gate being more accessible to all (including to smoother footpath entrance), still using a RADAR key lock – awaiting design and costs from CYC.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To Report on any recent ASB and Vandalism activities.
- ii) To receive an update from CYC regarding next steps regarding plans for Stray Road Playing Field to have a MUGA (Multi Use goal areas - football, cricket, basketball type areas) with an artificial surface.
- iii) To Report on progress with outstanding tree reductions from HWPC Tree Audit by Jamie Ulliott, tree surgeon, particularly trees overhanging Hillbeck Grove as residents have contacted the Clerk
- iv) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
- ii) To Report matters relating to our open spaces and assets.

d. HWPC Allotments

- i) To Report on any other matters relating to Stray Road Allotments.

156/2024. Employment and Training:

- a. To Consider and decide upon any current employment/training related issues within HWPC.
- b. To Report on knowledge learnt from Clerk attending 2 x Data Protection & GDPR sessions.
- c. To Report progress on booking a YLCA Whole Council Training session for 2025.

157/2024. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

158/2024. To Consider Highway/Transport Issues:

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr D Harrison and Cllr M Starkey).
- b. To Note any further highway issues.

159/2024. Policing and Security Matters:

- a. To Consider and decide upon the Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

160/2024. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

161/2024. To Note matters for Information and items for next monthly meeting agenda

162/2024. To Confirm date and time of next meeting

To Confirm date, time and venue for the next Ordinary Parish Council Meeting as Monday 18th November 2024 at 7pm in the Community Centre on Applecroft Road, Heworth.