



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish which will be held on MONDAY 20th JANUARY 2025 commencing at 7.00PM in the Heworth Without Community Centre on Applecroft Road, Heworth, York

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 3/2025 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

MK Starkey

13th January 2025 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

1/2025. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

2/2025. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

3/2025. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

4/2025. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

5/2025. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 16/12/2024.

6/2025. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

7/2025. Finance:

- a. To Approve payments as detailed in Appendix 1 for January 2025.
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st December to 31st December 2024.
- c. To Approve Bank Reconciliation Statement from 1st December to 31st December 2024.
- d. To Approve Budget Monitoring of Income and Expenditure up to 31st December 2024, against this year's budget.
- e. To Report that at VAT claim was submitted for the period of 1st August to 31st December 2024 totalling £474.29.
- f. To Approve the HWPC budget for the fiscal year 2025/2026, and of our precept demand to CYC for fiscal year 2025/2026.

8/2025. Heworth Without Parish Council Administration

- a. To Report progress with the HWPC transfer over to a gov.uk domain with VisionICT and transfer over to heworthwithoutparishcouncil.gov.uk domain name and approve a switchover date.
- b. To Report on the distribution of the HWPC Winter Newsletter and any feedback.
- c. To Report progress with HWPC Neighbourhood Plan.
- d. To Approve the Internal Auditor Brian Brooks (as previous auditor has reduced workload) to complete HWPC Internal audit in April 2025 and sign the AGAR for 2024/2025. Costs will be £400 (same as previous year).

9/2025. Events:

- a. To Report on how the Christmas Festive Trail Event 2024 went within HW Parish between 20th December 2024 – 1st January 2025 inclusive.
- b. To Report progress with Easter Egg Hunt 2025.
- c. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr A Harrison, Cllr D Harrison, Cllr S Phoenix and Cllr M Starkey).
- d. To Consider and decide upon correspondence from residents in the Larchfield / Galtres area of the parish who were concerned with the volume and noise of fireworks on New Years Eve 2024 set off by local residents in neighbouring gardens.

10/2025. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal.
- b. To Report on investigations conducted by Cllr N Ayre whether HWPC should consider and decide upon merging the HWPC Code of Conduct Policy and the Civility and Respect Policies together.
- c. To Consider and decide upon a new policy of 'HWPC Reserves policy 2025'.

11/2025. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

- i) To Report matters relating to Stray Road Play Area.
- ii) To Approve signage and costs for Stray Road Play Area due to change in contact details for the parish (gov.uk)
- iii) To Report progress with Stray Road Play area entrance installing a separate lower RADAR locked accessible swing gate. Salt bin will be re-sited approx. 1 metre left and entrance resurfaced from current playarea entrance, in front of double gates and to the new accessible entrance. Project managed and funded by CYC.
- iv) To Report progress with Playschemes Annual Inspection repairs.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To Report on any recent ASB and Vandalism activities.
- ii) To receive an update from CYC regarding next steps regarding plans for Stray Road Playing Field to have a MUGA (Multi Use goal areas - football, cricket, basketball type areas) with an artificial surface
- iii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To Consider and decide upon planting scheme (bulbs and annuals) for planters on the Community Centre driveway.
- ii) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
- iii) To Report matters relating to our open spaces and assets.

d. HWPC Allotments

- i) To Report on any other matters relating to Stray Road Allotments.

12/2025. Employment and Training:

- a. To Approve topics for YLCA full Council Training date in March 2025 for all HWPC Councillors and Clerk.
- b. To Consider and decide upon any current employment/training related issues within HWPC.

13/2025. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

14/2025. To Consider Highway/Transport Issues:

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr D Harrison and Cllr M Starkey).
- b. To Note any further highway issues.

15/2025. Policing and Security Matters:

- a. To Consider and decide upon the Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

16/2025. Correspondence:

- a. To Consider and decide upon actions to support local residents who have reported concerns regarding New Years Eve fireworks within the Parish, close to neighbouring houses.
- b. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

17/2025. To Note matters for Information and items for next monthly meeting agenda

18/2025. To Confirm date and time of next meeting

To Confirm date, time and venue for the next Ordinary Parish Council Meeting as Monday 17th February 2025 at 7pm in the Community Centre on Applecroft Road, Heworth.