



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that AN ORDINARY MEETING of Heworth Without Parish which will be held on MONDAY 19th FEBRUARY 2024 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 21/2024 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive. Agenda for said meeting is shown below.
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MK Starkey

12th February 2024 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

19/2024. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

20/2024. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

21/2024. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

22/2024. City of York Council Updates

- a. To Receive report from Alison Stockdale on current Neighbourhood Plans - CIL Community Infrastructure Levy
- b. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

23/2024. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 15/01/2024

24/2024. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

25/2024. Finance:

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st January to 31st January 2024.
- c. To Approve Bank Reconciliation Statement from 1st January to 31st January 2024.
- d. To Approve Budget Monitoring of Income and Expenditure up to 31st January 2024, against this year's budget.

26/2024. Heworth Without Parish Council Administration

- a. To Report on the progress of HWPC Solicitor from Ware & Kay recording the Land that Heworth Without Community Centre is located with Land Registry and what recommendations have been given regarding the drainage responsibility and lease.
- b. To Report on the Community Centre land Valuation conducted by James Reynolds MRICS, Commercial Property Manager from STEPHENSONS, as part of the Land Registry requirements.
- c. To Approve HWPC Spring newsletter.
- d. To Receive, Consider and decide upon a residents questionnaire to discover possible future events, needs and wants within the parish.
- e. To Consider and decide upon a topic for the Annual Parish Meeting Presentation at 6.30pm on Monday 15/04/24 preceding the HWPC Ordinary meeting at 7pm. The purpose of this section of the meeting is for the Parish Council to let local residents know what we have been doing over the past year. The meeting is also an opportunity for electors to have a say on anything they consider valuable to the people of the Parish.

27/2024. Events:

- a. To Report progress of the Good Friday Easter Egg Hunt 2024 10-12noon
- b. To Approve Older Citizens Advocacy Yorks' (OCAAY) involvement with our Easter Egg Hunt this Good Friday with a table inside the community centre. Spar will be doing a Charity Tombola as usual.
- c. To Report progress of an Easter Window Display all finalised before Good Friday so that it can be promoted at the Easter Egg Hunt.
- d. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr D Harrison, Cllr S Phoenix and Cllr M Starkey).

28/2024. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon the following HWPC Policies and Documentation that are due for renewal
HWPC Privacy notice policy - general
HWPC Privacy notice policy – employees, councillors role holders and volunteers

29/2024. To Consider Issues Relating to Parish Assets and Open Spaces

- a. Stray Road play area

- i) To Report matters relating to Stray Road Play Area.
- ii) To Report that the remedial repairs stated on the Annual Inspection in item 195/2023a (ii) have been completed.
- iii) To Report on progress from Move It / York Services to undertake the deep clean and algae removal on surfaces within the Play area as stated on the Annual Inspection in item 195/2023a (ii).
- iv) To report that HWPC have received land rent renewal invoice for 'Burnholme Playing field' (Stray Road), but still no change in wording of the lease.
- v) To Report progress on the requested change of the terms of the current Playing Field lease, recasting its description, and our obligations, to include sporting, recreational and communal activities and our obligation to preserve and maintain its central area as a sports-field.
- vi) To Report progress liaising with CYC regarding Stray Road Play area entrance to change the current RADAR accessible gates to be lower, lighter in weight and split 2/3 and 1/3 with the 1/3 gate being more accessible to all (including to smoother footpath entrance), still using a RADAR key lock – awaiting design and costs from CYC

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To Report on any recent ASB and Vandalism activities.
- ii) To Receive a progress update on a meeting between CYC & HWPC Recreational working party (Cllr A Harrison, Cllr D Harrison, Cllr E Hardy, Cllr S Phoenix, Cllr K Last and Cllr M Starkey and the Clerk), organised by Cllr N Ayre regarding plans for Stray Road Playarea & Field considering 2 x Multi Use goal areas (football, cricket, basketball type areas) with an artificial surface in the goal mouths only and all other grass would be maintained. A view to ensure accessibility was requested by HWPC.
- iii) To Report that Emergency Tree works were required to be undertaken on 5th February 2024 in the corner of Jubilee Wood after storm damage
- iv) To Report that due to winter weather and sodden ground, the playing field and some areas of the play area grass was churned up by vehicles during the emergency works in item 29/2024biii. To Consider and approve options for groundwork repairs by groundsman and costs involved.
- v) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
- ii) To Report Progress on Move it / York Services installing Planters and re-configuring the 4 car parking bays by 36 Applecroft Road, on the entrance to the Community Centre at 38 Applecroft Road, to prevent further damage to the dividing fence owned and maintained by 36 Applecroft Road.
- iii) To Report matters relating to our open spaces and assets.

d. HWPC Allotments

- i) To Report on any other matters relating to Stray Road Allotments.

30/2024. Employment and Training:

- a. To Consider and decide upon any current employment/training related issues within HWPC.

31/2024. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

32/2024. To Consider Highway/Transport Issues:

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr D Harrison and Cllr M Starkey).
- b. To Note any further highway issues.

33/2024. Policing and Security Matters:

- a. To Consider and decide upon the Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

34/2024. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

35/2024. To Note matters for Information and items for next monthly meeting agenda

36/2024. To Confirm date and time of next meeting

To Confirm date, time and venue for the Ordinary Meeting of Heworth Without Parish Council as Monday 18th March 2024 at 7pm.