



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that AN ORDINARY MEETING of Heworth Without Parish which will be held on MONDAY 18th MARCH 2024 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 39/2024 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive. Agenda for said meeting is shown below.
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MK Starkey

11th March 2024 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

37/2024. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

38/2024. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

39/2024. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

40/2024. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

41/2024. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 19/02/2024.

42/2024. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

43/2024. Finance:

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st February to 29th February 2024.
- c. To Approve Bank Reconciliation Statement from 1st February to 29th February 2024.
- d. To Approve Budget Monitoring of Income and Expenditure up to 29th February 2024, against this year's budget.
- e. To Approve the updated HWPC Asset Register for March 2024 including the value of Land at 38 Applecroft Road, ready for Insurance renewals in May 2024.

44/2024. Heworth Without Parish Council Administration

- a. To Report Solicitor from Ware & Kay has registered the Land that Heworth Without Community Centre is located on with Land Registry. This could take 12 months to process.
- b. To Report progress on the distribution of HWPC Spring newsletter.
- c. To Approve a residents questionnaire which can be used at the Easter Egg Hunt and onwards.
- d. To Report that Mr. Mark Gibson (Project Manager – ISG Construction Hempland Primary Schools new development will give a short presentation a for the Annual Parish Meeting Presentation at 6.30pm on Monday 15/04/24 preceding the HWPC Ordinary meeting at 7pm.
- e. To Consider implications and decide upon all HWPC moving to gov.uk domain. Security and workload for changing all policies, websites, signs and administration which contains clerk.hwpc@gmail.com, all Councillors changing to use the domain and time frame.
- f. To Report progress of updating all Councillor ROI forms on Parish Website.

45/2024. Events:

- a. To Report progress on the plans for the Good Friday Easter Egg Hunt 29th March 2024 10am-12noon.
- b. To Report progress on an Easter Window Display all finalised before Good Friday so that it can be promoted at the Easter Egg Hunt.
- c. To Report that HWPC will take part in the Great Britain Litter Pick Spring Tidy event on Thursday 21st March 2024 @ 10am. All volunteers welcome and to meet outside the Community Centre at 10am for 1 to 2 hours volunteer time.
- d. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr D Harrison, Cllr S Phoenix and Cllr M Starkey).

46/2024. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon the following HWPC Policies and Documentation that are due for renewal

47/2024. To Consider Issues Relating to Parish Assets and Open Spaces

- a. Stray Road play area
 - i) To Report matters relating to Stray Road Play Area.
 - ii) To Report that the Quarterly Operational Inspection took place on 22nd Feb 2024 for Stray Road Play Area.

- iii) To Consider and decide upon appropriate remedial works further to the Operational Inspection report and to approve contractor/s.
- iv) To Report on progress from Move It / York Services to undertake the deep clean and algae removal on surfaces within the Play area as stated on the Annual Inspection in item 195/2023a (ii).
- v) To Report progress on the requested change of the terms of the current Playing Field lease, recasting its description, and our obligations, to include sporting, recreational and communal activities and our obligation to preserve and maintain its central area as a sports-field.
- vi) To Report progress liaising with CYC regarding Stray Road Play area entrance to change the current RADAR accessible gates to be lower, lighter in weight and split 2/3 and 1/3 with the 1/3 gate being more accessible to all (including to smoother footpath entrance), still using a RADAR key lock – awaiting design and costs from CYC

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To Report on any recent ASB and Vandalism activities.
- ii) To Receive a progress update on a meeting between CYC & HWPC Recreational working party (Cllr A Harrison, Cllr D Harrison, Cllr E Hardy, Cllr S Phoenix, Cllr K Last and Cllr M Starkey and the Clerk), organised by Cllr N Ayre regarding plans for Stray Road Playarea & Field considering 2 x Multi Use goal areas (football, cricket, basketball type areas) with an artificial surface in the goal mouths only and all other grass would be maintained. A view to ensure accessibility was requested by HWPC.
- iii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
- ii) To Report Progress on Move it / York Services installing Planters and re-configuring the 4 car parking bays by 36 Applecroft Road, on the entrance to the Community Centre at 38 Applecroft Road, to prevent further damage to the dividing fence owned and maintained by 36 Applecroft Road.
- iii) To Consider and decide upon the areas of deteriorating tarmac on the Community Centre driveway and car park.
- iv) To Report matters relating to our open spaces and assets.

d. HWPC Allotments

- i) To Report on any other matters relating to Stray Road Allotments.

48/2024. Employment and Training:

- a. To Consider and decide upon any current employment/training related issues within HWPC.

49/2024. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

50/2024. To Consider Highway/Transport Issues:

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr D Harrison and Cllr M Starkey).
- b. To Note any further highway issues.

51/2024. Policing and Security Matters:

- a. To Consider and decide upon the Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

52/2024. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

53/2024. To Note matters for Information and items for next monthly meeting agenda

54/2024. To Confirm date and time of next meeting

To Confirm date, time and venue for the Annual Parish Meeting of Heworth Without Parish Council as Monday 15th April 2024 at 7pm, with a presentation / Q&A from Mr. Mark Gibson (Project Manager – ISG Construction Hempland Primary Schools new development prior to this meeting at 6.30pm.