



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish which will be held on MONDAY 17th FEBRUARY 2025 commencing at 7.00PM in the Heworth Without Community Centre on Applecroft Road, Heworth, York

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 21/2025 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

MK Starkey

10th February 2025 (Date of Posting)
Cllr Melanie Starkey
(CHAIRMAN)

AGENDA

A Minute silence to remember Mick Bradley, former public servant for this ward as both a Labour and Lib Dem councillor on Ryedale and then CYC and Lord Mayor in 1998

19/2025. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

20/2025. To Note any Declarations of Interest:

- a. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- b. To receive, consider and decide upon any applications for dispensation.

21/2025. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

22/2025. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

23/2025. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 20/01/2025.

24/2025. Planning:

- a. To Consider and decide upon the planning applications received since the last HWPC meeting.
- b. To receive the following planning decision/information.
- c. To Consider and decide upon any other planning related issues
- d. To Consider and decide upon any planning enforcement issues

25/2025. Finance:

- a. To Approve payments as detailed in Appendix 1 for February 2025.
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure from 1st January to 31st January 2025.
- c. To Approve Bank Reconciliation Statement from 1st January to 31st January 2025.
- d. To Approve Budget Monitoring of Income and Expenditure up to 31st January 2025, against this year's budget.
- e. To Approve amended HWPC Asset Register for 2025 (including Planters which were omitted previously)
- f. To Report approved Double Taxation Claim 2024-2025 for HWPC was submitted prior to the deadline.
- g. To Report Precept for HWPC 2025-2026 was submitted in time.

26/2025. Heworth Without Parish Council Administration

- a. To Report progress with the HWPC transfer over to a gov.uk domain email along with change of HWPC signage and banners etc in readiness for 1st March 2025
- b. To Consider and decide upon quotes and specifications for Marketing / Events Pull up banner for HWPC.
- c. To Approve final proof of Marketing / Events Pull up banner for HWPC for quote approved in 26/2025b.
- d. To Consider and decide upon quotes and specifications for Marketing / Events Pop Up Gazebo with new contact details.
- e. To Approve final proof of Marketing / Events Pop Up Gazebo with new contact details for quote approved in 26/2025d
- f. To Consider and decide upon the Events page provision from HWPC website. Is the newly developed provision adequate (no additional cost), or does HWPC require a dedicated events page, allowing each event to have its own section?. There is a fee of £75 for this addition.
- g. To Approve HWPC Meeting dates for 2025 (including a change for April meeting to Monday 28th April 2025 to avoid Easter Monday), submit to CYC and display on HWPC website.
- h. To Consider and decide upon the Annual Parish Meeting (APM) date is it to be held on the same date as the Ordinary Parish Council Meeting on 28th April 2025, or a separate date? (APM must be held between 1st March to 1st June, with 7 clear days to promote) and topic of the APM or an open topic format.

27/2025. Events:

- a. To Report progress with Easter Egg Hunt 2025.
- b. To Report progress with Spring Garden Competition and Sponsorship with Yorkshire Garden Centre (formally known as Deans)
- c. To Receive, Consider and decide upon a Report / Minutes from the Events Working Group's recent meeting.

- d. To Receive, Consider and decide upon the updated proposal; of HWPC 12 month schedule of engagement with our community, by the Event working group (Cllr A Harrison, Cllr D Harrison, Cllr S Phoenix and Cllr M Starkey).

28/2025. Heworth Without Parish Council Policies and Documentation

- a. To Consider and decide upon any other HWPC Policies and Documentation that are due for renewal.
- b. To Report on investigations conducted by Cllr N Ayre whether HWPC should consider and decide upon merging the HWPC Code of Conduct Policy and the Civility and Respect Policies together.

29/2025. To Consider Issues Relating to Parish Assets and Open Spaces

- a. Stray Road play area
 - i) To Report matters relating to Stray Road Play Area.
 - ii) To Report that all remedial works have been completed further to the Playarea Annual Inspection Report.
 - iii) To Report that the next Playarea Quarterly Inspection is due 17th February 2025.
 - iv) To Report progress with Stray Road Play area entrance installing a separate lower RADAR locked accessible swing gate. Salt bin will be re-sited approx. 1 metre left and entrance resurfaced from current playarea entrance, in front of double gates and to the new accessible entrance. Project managed and funded by CYC.
 - v) To Report progress with Playschemes Annual Inspection repairs.
- b. Stray Road Playing field, Jubilee wood and wildflower meadow
 - i) To Report on any recent ASB and Vandalism activities.
 - ii) To Consider and decide upon the questions and requirements of the proposed MUGA (Multi Use goal areas - football, cricket, basketball type areas) with an artificial surface for Stray Road Playing Fields that will be included in the tender documents of the CYC procurement process.
 - iii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow
- c. Open Spaces and other assets
 - i) To Report progress of the Spring planting scheme (bulbs and annuals) for planters on the Community Centre driveway.
 - ii) To Report progress on the possibility of the installation of a talking bench on the corner of Stray Road / Bad Bargain Lane. Highways would need to be involved and CYC guide on bench design.
 - iii) To Consider and decide upon repairs for Community Centre perimeter Fence
 - iv) To Report on progress of the installation of two drainage grates on the beck footpath, behind the large swings.
 - v) To Consider and decide upon taking part in the 10th Great British Spring Clean, which needs to take place between 21 March - 6 April 2025.
 - vi) To Report matters relating to our open spaces and assets.
- d. HWPC Allotments
 - i) To Report on annual tenancy fees being paid relating to Stray Road Allotments
 - ii) To Report on any other matters relating to Stray Road Allotments.

30/2025. Employment and Training:

- a. To Consider and decide upon any current employment/training related issues within HWPC.

31/2025. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

32/2025. To Consider Highway/Transport Issues:

- a. To Receive and consider a report regarding progress with training dates and Speed Watch operations for HWPC's involvement in the Community Speed Watch initiative by the Speed Watch working group (Cllr D Harrison and Cllr M Starkey).
- b. To Note any further highway issues.

33/2025. Policing and Security Matters:

- a. To Consider and decide upon the Neighbourhood Policing Team Report
- b. Note any further policing and security issues.

34/2025. Correspondence:

- a. To Consider and decide upon correspondence to the clerk received not specifically dealt with on this agenda

35/2025. To Note matters for Information and items for next monthly meeting agenda

Approve Spring Newsletter in March 2025

36/2025. To Confirm date and time of next meeting

To Confirm date, time and venue for the next Ordinary Parish Council Meeting as Monday 17th March 2025 at 7pm in the Community Centre on Applecroft Road, Heworth.