



**Heworth Without Parish Council**  
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## Minutes of the Meeting of Heworth Without Parish Council held 18<sup>th</sup> January 2021; held remotely using Zoom electronic platform

### Present:

Councillor R. Clayton (Chairman), Councillor R. Cook, Councillor A Garbutt, Councillor D Gibbon, Councillor M. Starkey, Councillor M. Wells, Councillor P.Wells, Councillor S. Whitmore, Martin and Joyce Grant (Public) and Gayle Enion-Farrington (Clerk / RFO)

### **To be approved at HWPC meeting to be held 15/02/2021**

#### 1/2021. Apologies:

a. To Note Apologies and Approve Reasons for Absence  
**Councillor A. Thomas's fifth recorded absence was noted.**

#### 2/2021. To Note any Declarations of Interest:

- a. To Approve Dispensation Requests  
**None**
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests  
**None**

#### 3/2021. Public Participation:

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

**None**

#### 4/2021. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

Councillor Nigel Ayre submitted his apologies, and tendered the following:

**Climbing Rocks**– in order to ensure progress on the play area he will support an application to the ward committee for 50% of the cost - circa £6.5K: hopefully this provides funds to move this quickly to ordering

**Basketball provision** – slowed slightly by the new lockdown. Currently designing a form for consultation on the two options; will run this by Chairman and Clerk prior to publication

As he understands it HWPC will now aim to purchase **inclusive swings and a new inclusive roundabout** through applying for the New Improvements City of York Council funding scheme of £10,000 towards them. This is indeed the Parish Council's intention.

#### 5/2021. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 21/12/2020

**It was resolved** to approve said minutes as a true and accurate record of the Ordinary Meeting of Heworth Without Parish Council held 21/12/2020.

**6/2021. Planning:**

a. To Consider planning applications received

<b>CYC Reference</b>	<b>Address</b>	<b>Description</b>
<b>20/02415/FUL</b>	62 Burnholme Avenue York YO31 0NB	Hip to gable roof extension, dormer to rear and 3no. rooflights to front <i>Application Approved – drawing could be clearer</i>
<b>20/02272/FUL</b>	5 Algarth Rise York YO31 1HD - it's just out of our parish but impacts on residents within the Parish – see item 103/2020 of parish minutes	Erection of 4no. bed dormer bungalow with attached garage after demolition of existing 2no. bed bungalow <i>The Council objected to this on the grounds of overdevelopment and inappropriateness to its location. Concern was also expressed about its relation to the property immediately to its rear.</i>

b. To Consider any other planning related issues

**None**

c. To Consider any planning enforcement issues

**None**

**zoom7/2021. Finance:**

a. To Approve payments as detailed in Appendix 1

**APPENDIX**

**1**

**HEWORTH WITHOUT PARISH COUNCIL**

**INVOICES TO BE PRESENTED FOR PAYMENT 18/01/2021**

Invoices to be paid 18/01/2021 APPENDIX 1	<b>INVOICE DATE</b>		£	Payroll is NET pay
Clerk Payroll	25/01/2021	wages	£357.60	
		Home working allowance	£20.00	
			<b>£377.60</b>	Total Payroll
Clerk Expenses	15/01/2021	zoom	£14.39	inc VAT
	24/12/2020	Plusnet monthly SIM charge	£6.00	inc VAT
			<b>£20.39</b>	Total of expenses
Groundsman	25/01/2021	wages	<b>£225.60</b>	
	06/01/2021	Refund for PPE Gloves and safety boots	<b>£34.45</b>	inc VAT
James Killen	02/01/2021	Refund deposit for plot 13 on Stray Rd allotments	<b>£25.00</b>	
Dane Smith		Refund deposit for plot 2 on Stray Rd allotments	<b>£25.00</b>	
<b>TOTAL</b>			<b>£708.04</b>	Total

**INCOME the previous month**

**CASH BOOK MONTH 9 DECEMBER 2020-2021**

**INCOME**

DATE	VAT REFUNDS	ALLOTMENT RENT	BANK INTEREST	PARKS/OPEN SPACES	GEN. ADMIN.	TOTAL
	0	0	0	0	21704.50	21779.50
HWCC land rent		0				0.00
allotment rents		60				60.00
Allotment deposits		0				0.00
						0.00
C/FWD	0	60	0	0	21704.50	21839.50

b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 31 December 2021

***It was resolved*** to approve the Cash Book & Income and Expenditure to 31 December 2021

c. To Approve Bank Reconciliation Statement to 31 December 2021

***It was resolved*** to approve the Bank Reconciliation Statement to 31 December 2021

d. To Approve and set Budget for 2021/2022 and our Precept demand to CYC for 2021/2022

***It was resolved*** to approve and set budget for 2021/2022 and our Precept demand to CYC for 2021/2022

**8/2021. Heworth Without Parish Council Administration:**

a. To update progress with Vision ICT upgrading HWPC website to adhere to Web Accessibility Guidelines and be WAG Compliant.

***Nothing to report no further progress***

b. To approve the Parish Meeting dates for 2021 including the Annual Parish Meeting and Annual Council Meeting.

***It was resolved*** to hold the following meetings in 2021

Meeting	Date
Ordinary Monthly Meeting	Monday 18 January 2021
Ordinary Monthly Meeting	Monday 15 February 2021
Ordinary Monthly Meeting	Monday 15 March 2021
Annual Parish Meeting followed by Ordinary Monthly Meeting	Monday 19 April 2021
Annual Council Meeting	Monday 17 May 2021
Ordinary Monthly Meeting	Monday 21 June 2021
Ordinary Monthly Meeting	Monday 19 July 2021
Ordinary Monthly Meeting	Monday 20 September 2021
Ordinary Monthly Meeting	Monday 18 October 2021
Ordinary Monthly Meeting	Monday 15 November 2021
Ordinary Monthly Meeting	Monday 20 December 2021

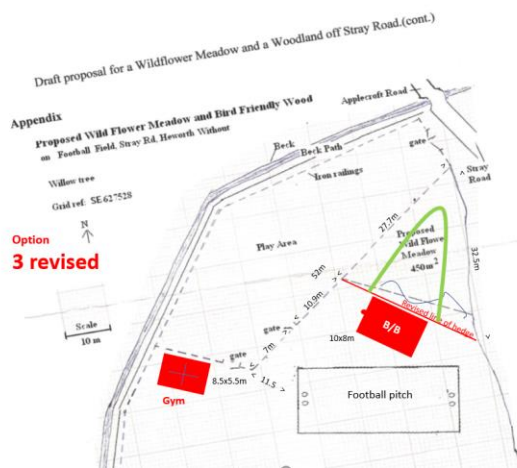
All meetings commence at 7pm and are held via the Zoom Platform until May 2021 and will then be reviewed. When permitted meetings will return to be held in Heworth Without Community Centre, Applecroft Road, YO31 0HG

- c. To Consider newsletter contents and agree a deadline for distribution.  
**It was resolved** that we should consider the above at our February 2021 meeting when we hope to confirm more progress with our Play Area Improvement Plan.
- d. To note that the entrance to the Community centre has new signage enabling access to the Defibrillator.  
**It was noted**
- e. To note that the access gates outside Stray Road Play area has new signage regarding Parking in that area.  
**It was noted**
- f. To note that the waste bin at Stray Road Play area has new signage regarding all items deposited being recycled.  
**It was noted**
- g. To consider the report of the committee appointed to review the work and remuneration of the Clerk and Groundsman.  
**It was resolved** to approve the report of the committee appointed to review the work and remuneration of the Clerk (who will now move from salary point 20 to point 24); and Groundsman (who will move from point 7 to point 11). The Clerk will also receive a replacement phone mobile and a scanner / printer; and her home-working allowance will be increased. The work of both these officers was very warmly commended by the Council. We are extremely fortunate to have them.
- h. To receive (with gratitude) Cllr. P. Wells' revised Standing Orders for the Parish.  
**It was resolved** that all councillors should examine the document in readiness for approval at the February meeting. Any questions directly to Cllr P Wells.

**9/2021. To Consider Issues Relating to Parish Assets and Open Spaces**

**a. Stray Road play area**

- i) To approve the exact location of the Basketball area and hoop positioning.  
**It was agreed** that HWPC has already resolved the location (see below). Due to uncertainty about possible funding streams it was agreed to put this on hold until consultations take place with Parish residents.



- ii) To consider and approve the surface of the basketball area in the light of new information about artificial grass and mixed surfaces.  
**It was resolved** that we strongly favour a porous surface (such as SUDS) for the basketball area in the light of new information about artificial grass and mixed surfaces, not being suitable.

- iii) To decide which play equipment company to use for the basketball area surface.  
**It was agreed** – see ii) above – that this should be put on hold.
- iv) To apply for funding from Sport England and from CYCs Play Area Improvements Fund.  
**It was resolved** that Cllr R Clayton and Cllr M Wells should craft applications.
- v) To approve an application to the CYC's Play Area Improvement Fund to finance the purchase of an all-inclusive roundabout from Caloo (to replace the existing toddler roundabout) and two inclusive swing seats from MacVenture (replacing 2 existing swing seats). Note - We also have £200 to go towards this from – warm thanks - SPAR  
**It was resolved** that Cllr R Clayton and Cllr M Wells will apply.
- vi) To investigate and consider the purchase of climbing rocks from Sutcliffe through Ward Funding or alternative funds.  
**It was noted** that Cllr Nigel Ayre has offered 50% towards the purchase of the Climbing Rock from Sutcliffe Play at a cost £12,660 + VAT.

**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To Consider the vandalism of trees within Jubilee Wood.  
**It was noted** that no more has taken place.
- ii) To Report on matters relating to Playing field, Jubilee wood and wildflower meadow  
**It was noted** that trees are waterlogged in some areas, but they can cope with these conditions, hence they were planted.  
**It was noted** that the parish is growing Willow, that in a few years can be coppiced for bean poles on the allotments. Can also promote thinner willow for this summer in the next newsletter, for basket weaving if there is an interest.

**c. Open Spaces and other assets**

- i) To Report on matters relating to our open spaces and assets.  
**It was resolved** that Salt Bins 106 & 41 are the Parishes responsibility and there was an error on the Highways Map posted by CYC. They have now been refilled at a cost of £55 per bin, and has subsequently been added to next years budget.

**d. HWPC Allotments**

- i) To report on the annual plot renewals. – 6 have paid so far  
**It was noted**

**10/2021. Employment and Training:**

- a. To Consider any current employment/training related issues  
**It was reported** that Cllr David Gibbon and Cllr Andrew Garbutt are attending Off to a Flying Start – What councillors need to know Specifically aimed at new councillors.  
**It was reported** that there is a YLCA meeting on 11<sup>th</sup> Feb 2021 and all councillors are welcomed to join it

**11/2021. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**None**

**12/2021. To Consider Highway/Transport Issues:**

- a. To Receive update re: HWPC involvement in Community Speed Watch initiative  
**Nothing to report**
- b. To Note any further highway issues.  
**Nothing to report**

**13/2021. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report  
***It was resolved*** that two incidences were reported to the police within our parish.
- b. To Consider any further policing and/or security related issues  
**None**

**14/2021. Correspondence:**

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda  
***It was reported*** that the Committee of the Community Centre has decided that they wish to resume overall responsibility for the defibrillator. This is no reflection on how Cllr Roger Cook has handled this responsibility. In fact, Roger has been meticulous, and we are grateful for his interest and time.

**15/2021. To Note matters for Information and items for next monthly meeting agenda**  
**None**

**16/2021. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 15<sup>th</sup> February 2021 at 7pm via zoom platform.

**This was agreed**

R. D. Clayton

**Minutes approved on 15/2/2021**