



**Heworth Without Parish Council**  
Gayle Enion-Farrington (Clerk to Parish Council)  
1 Allington Drive, Appletree Village, Heworth, YORK, YO310NL  
Tel: 07422961495  
E-mail: [clerk.hwpc@gmail.com](mailto:clerk.hwpc@gmail.com)  
[www.heworthwithout.org.uk](http://www.heworthwithout.org.uk)

**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 21 JUNE 2021 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth**

For the safety of all those attending the meeting, it will be run as a quorum of Councillors (3 x councillors and 1 x Clerk) rather than 9 x councillors in attendance. This will allow space for members of the public to attend, should restrictions still be in place regarding indoor meetings on 21<sup>st</sup> June 2021.

Anyone wishing to attend does not need to book. However, they **must arrive with evidence of negative COVID19 Rapid Lateral Flow Test, taken no more than 72 hours before the start of the meeting. All attendees must have a negative test, regardless of vaccination status.**

You can collect such test kits from any of the following sites (information taken from City of York Council Website):

Acomb Explore Library, Foxwood Community Centre, University of York  
York St John University and York Stadium Leisure Complex

Your closest ones would be **Boots the Chemist, Heworth Village** and **Boots the Chemist, East Parade** – both just have them next to the till. Or you can order them on line [Order coronavirus \(COVID-19\) rapid lateral flow tests - GOV.UK \(www.gov.uk\)](https://www.gov.uk/order-coronavirus-covid-19-rapid-lateral-flow-tests)

Please wear a face mask, and use the hand sanitiser upon entering the community centre, in line with their COVID19 risk assessment.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 86/2021 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

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*R. D. Clayton*

14<sup>th</sup> June 2021  
Cllr Ron Clayton  
(Chairman)

# AGENDA

## **84/2021. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence
- b. To welcome Cllr Greg Murphy who was appointed as new Councillor on Monday 7<sup>th</sup> June 2021

## **85/2021. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

## **86/2021. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

## **87/2021. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

## **88/2021. Minutes**

- a. To Approve Minutes of the Annual Meeting and Ordinary Meeting of Heworth Without Parish Council held 05/05/2021

## **89/2021. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

## **90/2021. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 31<sup>st</sup> May 2021
- c. To Approve Bank Reconciliation Statement to 31<sup>st</sup> May 2021
- d. To Approve Budget Monitoring of Income and Expenditure up to 31<sup>st</sup> May 2021, against this years budget.

## **91/2021. Heworth Without Parish Council Administration:**

- a. To Approve HWPC Financial regulations June 2021
- b. To Approve HWPC Standing Orders June 2021 that have been updated to reflect minor amendments in Financial Regulations
- c. To report that Clerk/ RFO is now in possession of the Barclays Bank debit card for HWPC so that all purchases, that cannot be invoiced are bought by the Parish and not by the Clerks or grounds persons personal finances (where possible) and then reimbursed. This is to comply with the Internal auditors recommendations.
- d. To retrospectively approve the Covid19 Safe Meetings Risk Assessment May 2021 for HWPC.
- e. To report that the Notice of Public Rights and Publication of Unaudited AGAR was announced on 24<sup>th</sup> May 2021 (noticeboards and website) and is available for inspection between Monday 7<sup>th</sup> June 2021 – Friday 18<sup>th</sup> July 2021.

## **92/2021. To Consider Issues Relating to Parish Assets and Open Spaces**

### **a. Stray Road play area**

- i) To report that Sue Shooter, Youth Mentor from Tang Hall Big Local, York has been continuing to visit Stray Road Play Area and liaise with youths and parents. No issues to report from her perspective up to and including 27<sup>th</sup> May 2021, however due to incidents when the schools broke up for May half term holidays, she was called out for additional visits.
- ii) To consider Sue Shooters latest report and Ollie Maskell, Police Community Support Officer for North Yorkshire Police regarding recent reported incidences at the park and playing fields and agree actions moving forward.
- iii) To report complaints regarding noise, disturbance and alleged illegal activities on Stray Road Play area and field during Bank holiday weekend and Half Term holidays and an increased amount of litter being left during the good weather.
- iv) To consider a 'No Alcohol, No Fires' sign within the play area.
- v) To consider 'No Loud Music' after a certain time sign within the play area.
- vi) To consider closing the park overnight. Consider how it will be policed, managed and paid for. Consider Insurance implications.
- vii) To report progress on the Set of Climbing Rocks.
- viii) To report on Dave Meighs visit to discuss the next stage of the Play Area Improvement fund application and discuss and approve any further action.
- ix) To approve the Rainbow theme for the Inclusive Waltzer. Usually an additional £1000 for this print but we have been offer a gesture of goodwill at £500, due to the footprint of the surface of the gym equipment area. Or a plain Red or Blue at no extra cost. It is located at the front of the play area for all to see.



**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

**i) To Report on the Working Party meeting 29 April 2021**

**Report is below**

- 1) The stones of aggregate on the allotment site were examined and it was decided to re-position them.
  - 2) It was agreed that they would be suitable to form the basis of a path leading from the official allotment gate to the unofficial 'gate' in the dividing hedge.
  - 3) It was agreed that some preliminary leveling of the ground could be done to prepare the base for a path approx 1 m wide
  - 4) It was agreed to ask GoodGym whether they could tackle this and remove the stones blocking the drainage ditch.
- P.S. Whilst GoodGym were doing the soil-sieving task near the site later in the day, I showed the stones to Michal who accepted this would be a suitable job for them.

**Action:** Roger Cook to liaise with Michal over timetable for their next tasks.

- ii) To consider Woodland Trust's offer of free packs of tree saplings for planting in commemoration of the Queen's Platinum Jubilee.
- iii) To consider a natural barrier by residents fences and removing the spare branches lined up against the fences of residential properties, relocating them to dedicated wildlife and bug and beetle areas around the site and away from the houses and having some on the allotment site.
- iv) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

**c. Open Spaces and other assets**

- i) To report that Bus Shelter on Stockton Lane, opposite Christ Church has been installed
- ii) To consider the same style bus shelter being installed at Stray Road / Applecroft Road Bus Stop, after a new comments on facebook
- iii) To consider a pedestrian crossing near the new Bus Shelter on Stockton Lane, opposite Christ Church due to recent requests. It would also aid the slowly of traffic on this road. If it was positioned to the City Centre Side of Algarth Road it would be used to get to Hempland School and for users of Christ Church from Toddler group, Playgroup (ages 2-4years), Rainbows, Beavers, Brownies, Guides and Cub groups etc and all church goers.
- iv) To report on the Great British Spring Clean event that the HWPC Councillors and some local residents took part in on June 8<sup>th</sup> 2021 from Community Centre
- v) To consider reports regarding the North bench on the Stray that is sinking and a request for additional benches on the Stray.
- vi) To consider the quote from Signarama to repair the 3 other outstanding noticeboards to match the Ash Close repair.
- vii) To report matters relating to our open spaces and assets.

**d. HWPC Allotments**

- i) To report on matters relating to Stray Road Allotments.

**93/2021. Employment and Training:**

- a. To report that the Clerk has completed the Introduction to Local Council Administration (ILCA) course.
- b. To approve the Clerks next level of training. Certificate in Local Council Administration (CiLCA). Next intake via YLCA is September 2021, but registration is required asap. Registration Fee £410 (non VAT) and course fees are £325 + VAT. (Budget has £900 set aside for the course to allow Clerk to purchase any relevant course materials and resources).
- c. To Consider any current employment/training related issues

**94/2021. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**95/2021. To Consider Highway/Transport Issues:**

- a. To Report HWPC involvement in Community Speed Watch initiative and recent training
- b. To Consider charging points for electro vehicles/environment within the Parish
- c. To Note any further highway issues.

**96/2021. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

**97/2021. Correspondence:**

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda

**98/2021. To Note matters for Information and items for next monthly meeting agenda**

**99/2021. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 19th July 2021 at 7pm (subject of COVID regs at the time of meeting)