



**Heworth Without Parish Council**  
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**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 15 MARCH 2021 commencing at 7.00PM in [via zoom](#)**

Topic: HWPC Zoom Meeting Monday 15th March 2021  
Time: Mar 15, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85404918673?pwd=QXdHSVRpZWJJUEM4bVRKa3Z2T1pwdz09>

Meeting ID: 854 0491 8673

Passcode: 968314

One tap mobile

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Dial by your location

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Meeting ID: 854 0491 8673

Passcode: 968314

Find your local number: <https://us02web.zoom.us/u/k1JoLz4t>

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 35/2021 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

*R. D. Clayton*

Agenda for said meeting is shown below.

**8th March 2021**  
**Cllr Ron Clayton**  
**(Chairman)**

# AGENDA

## **33/2021. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence

## **34/2021. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

## **35/2021. Public Participation:**

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

## **36/2021. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

## **37/2021. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 15/02/2021

## **38/2021. Councillor Vacancy**

- a. To Note that further to no instruction from CYC to have a by-election by the 9<sup>th</sup> March 2021, the Clerk immediately advertised the vacancy for co-option as per minutes 15/2/21.
- b. To set and approve an interview date for all co-option applicants. Closing date for applicants is midnight 29<sup>th</sup> March 2021.

## **39/2021. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

## **40/2021. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 28<sup>th</sup> February 2021
- c. To Approve Bank Reconciliation Statement to 28<sup>th</sup> February 2021
- d. To confirm date of Year End Internal Audit is Friday 16<sup>th</sup> April 2021 with Janet Bennett.

## **41/2021. Heworth Without Parish Council Administration:**

- a. To Approve Parish newsletter contents and agree a deadline for distribution.
- b. To approve distribution of Parish newsletter via website, Facebook and noticeboards.
- c. To consider and approve a leaflet drop of the Parish Newsletter now that COVID19 restrictions are easing, or to book Local Link to do it on behalf of the Parish for £35 (but cannot be delivered until end of April 2021)
- d. To Consider HWPC updated standing orders
- e. To approve and agree a change of date for the May Annual meeting to Wednesday 5<sup>th</sup> May 2021 due to current regulations not allowing remote zoom meetings from 7<sup>th</sup> May 2021 (unless government changes legislation), so that it can be held via zoom. As on the planned date 17<sup>th</sup> May 2021 indoors, the rule of 6 or 2 households will apply, so the Parish cannot meet face to face legally.
- f. To approve that when permitted to have a meeting following the election on 6<sup>th</sup> May 2021 all Councillors recognised as having been elected are to take office – Standing Orders states that it should be completed with 14 days. This would require an extraordinary meeting convened by the Chairman.
- g. To approve that should the Powers of Remote meetings be extended by government prior to the agenda being published for the 5<sup>th</sup> May 2021 Annual Meeting, it should revert to its original date of Monday 17<sup>th</sup> May 2021, via zoom, thus overriding 41/2021 e&f.
- h. To report that on 21<sup>st</sup> June 2021, next ordinary Parish Meeting – it is hoped all legal Limits on social contact can be removed and a face to face meeting can take place. If this is not the case and the government has not approved remote meetings then there will be no June meeting.
- i. To consider arrangements for parish council elections in May 2021
- j. To update progress with Vision ICT upgrading HWPC website to adhere to Web Accessibility Guidelines and be WAG Compliant

## **42/2021. To Consider Issues Relating to Parish Assets and Open Spaces**

### **a. Stray Road play area**

- i) To report that the groundworks by Playscheme for Gate and Circular swing will take place on Wednesday 17<sup>th</sup> March 2021
- ii) To report that the Installation of gym equipment will take place from Monday 22<sup>nd</sup> March 2020 for 5-7 days
- iii) To approve the playfield to be closed during the gym equipment installation and approve signs etc

- iv) To report that the Set of Climbing Rocks is to be installed from Monday 12<sup>th</sup> April 2021, after the Children's Easter holidays.
- v) To report that the 2 MacVenture Swings have been put 'aside' for us, in readiness for the Parish to order them, when the decision on the Playarea improvement fund grant has been made, as there were only 2 left in stock.
- vi) To decide which play equipment company to use for the basketball area surface.
- vii) To consider a request from York City Football Club Foundation to use the Playing Fields during the Easter holidays as part of a Happy Healthy Holiday Provision. This needs to be considered alongside the current play area improvement installation dates and social distancing.
- viii) To review Litter Picking arrangements by Councillors and approve best practice.

**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To Report on matters relating to Playing field, Jubilee wood and wildflower meadow

**c. Open Spaces and other assets**

- i) To Report on matters relating to our open spaces and assets.

**d. HWPC Allotments**

- i) To report on matters relating to Stray Road Allotments.

**43/2021. Employment and Training:**

- a. To Consider any current employment/training related issues

**44/2021. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**45/2021. To Consider Highway/Transport Issues:**

- a. To Receive update re: HWPC involvement in Community Speed Watch initiative
- b. To Consider charging points for electro vehicles/environment within the Parish
- c. To Note any further highway issues.

**46/2021. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

**47/2021. Correspondence:**

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda

**48/2021. To Note matters for Information and items for next monthly meeting agenda**

**49/2021. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 19<sup>th</sup> April 2021 at 7pm via zoom platform.