



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 19th JULY 2021 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth

It is recommended that for the safety of all those attending the meeting, taking personal responsibility and carrying out a lateral flow test before arrival and wearing a face mask whilst indoors (if unable to maintain social distancing), will be encouraged, **regardless of vaccination status.**

You can collect such test kits from any of the following sites (information taken from City of York Council Website):

Acomb Explore Library, Foxwood Community Centre, University of York
York St John University and York Stadium Leisure Complex

Your closest ones would be **Boots the Chemist, Heworth Village** and **Boots the Chemist, East Parade** – both just have them next to the till. Or you can order them on line [Order coronavirus \(COVID-19\) rapid lateral flow tests - GOV.UK \(www.gov.uk\)](https://www.gov.uk/order-coronavirus-covid-19-rapid-lateral-flow-tests)

It is encouraged to wear a face mask, and use the hand sanitiser upon entering the community centre, in line with their COVID19 risk assessment and for the protection of those who are unable to wear face coverings.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 102/2021 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

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R. D. Clayton

12th July 2021
Cllr Ron Clayton
(Chairman)

AGENDA

100/2021. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

101/2021. To Note any Declarations of Interest:

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

102/2021. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

103/2021. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

104/2021. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 21/06/2021

105/2021. Planning:

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

106/2021. Finance:

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 30th June 2021
- c. To Approve Bank Reconciliation Statement to 30th June 2021
- d. To Approve Budget Monitoring of Income and Expenditure up to 30th June 2021, against this year's budget.
- e. To Approve the RFO to pay the invoices and wages in August 2021 and report at the September meeting.

107/2021. Heworth Without Parish Council Administration:

- a. To Approve HWPC Financial regulations June 2021
- b. To report that the Notice of Public Rights and Publication of Unaudited AGAR has been available for inspection between Monday 7th June 2021 – Friday 18th July 2021.
- c. To Consider social distancing, mask wearing and safety at meetings and Parish events after 19th July 2021, with the Delta variant still being prevalent.

108/2021. To Consider Issues Relating to Parish Assets and Open Spaces

- a. Stray Road play area
 - i) To report progress on the installation of the 2 Inclusive swings within the existing 4 swings bay.
 - ii) To report a minor modification to layout for the Waltzer. At the Operational Plan stage an error was flagged - the installation of the Waltzer in the same space as the existing roundabout, overlaps with the clearances of the Springers that are currently installed nearby. The Wetpour area will need to be extended slightly, in order for the new Waltzer to fit in this space. Caloo accept this is their mistake and have confirmed that they are willing to cover the costs of the additional base works and the Wetpour required, to extend the area.
 - iii) To report progress on the installation of the Waltzer.
 - iv) To approve a contractor to adapt the double gates to make them accessible with a RADAR padlock and key, with immediate effect.
 - v) To consider ways of monitoring access to the play park after the installation of the RADAR system for the main gates
 - vi) To consider the viability of a set of cycle racks at Stray Road Park and possible locations of the adult, children and toddler (scooters) racks. This would enable the accessible double gates to be free of bikes getting propped up against them, at busy times.
- b. Stray Road Playing field, Jubilee wood and wildflower meadow
 - i) To consider arranging an on-site meeting of the Parish Council to agree possible locations for the trees we might order from Woodland Trust and then we can apply to CYC to obtain permission for such trees to be planted in such and such locations.
 - ii) To arrange a meeting with Hillbeck View and some Burnholme drive residents to discuss the possibility of creating a natural barrier by residents' fences with trees and wildlife areas
 - iii) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow
- c. Open Spaces and other assets
 - i) To consider an outdoor (COVID SAFE) parish consultation surgery to gather views of the public with regards to a bus shelter being installed at Stray Road / Applecroft Road Bus Stop.
 - ii) To report that the large notice board outside the Community Centre notice board repaired on Tuesday 6th July 2021.
 - iii) To report matters relating to our open spaces and assets.
 - iv) To consider running a series of workshops and talks for the Parish on environmental and sustainable issues.

d. HWPC Allotments

- i) To report on matters relating to Stray Road Allotments, including arranging an on-site meeting of the Parish Council to discuss possible involvement of Community Pay Back Team and GoodGym in preventing flooding.

109/2021. Employment and Training:

- a. To report that Cllr D Gibbon and Cllr G Murphy have both attended "Off to a Flying Start" courses.
- b. To Consider any current employment/training related issues

110/2021. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

111/2021. To Consider Highway/Transport Issues:

- a. To Report progress with HWPC's involvement in the Community Speed Watch initiative
- b. To Note any further highway issues.

112/2021. Policing and Security Matters:

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

113/2021. Correspondence:

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda

114/2021. To Note matters for Information and items for next monthly meeting agenda

115/2021. To Confirm date and time of next meeting

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 20th September 2021 at 7pm.