



Heworth Without Parish Council
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Minutes of the ordinary meeting of Heworth Without Parish Council held 22 July 2019 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor R. Clayton (Chairman), Councillor I Cage, Councillor A. Thomas, Councillor S. Whitmore, Councillor P. Wells, Councillor N. Denton, Councillor M. Wells, 2 members of the public, Ward Councillor Nigel Ayre (arrived 8.15pm) and Nicola Moorcroft (Clerk)

36/2019. Apologies:

a. To Note Apologies and Approve Reasons for Absence
Councillor R. Cook

It was resolved to note all apologies and approve reasons for absence

37/2019. To Note any Declarations of Interest:

a. To Approve Dispensation Requests
None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
No further declarations made.

38/2019. Public Participation:

None raised.

39/2019. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

No report available

40/2019. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 17/06/2019

Amendment:

Item 29/2019 Reference 19/00505/FUL to include the following:
Overlooking of properties at 288 and 290 Roof height relative to size out of keeping with this area. Drawing giving a misleading idea of the space left on 3 sides of the proposed property. Strict conditions on parking should be part of permission if granted.

It was resolved to approve said minutes, subject to the amendment noted above, as a true and accurate record of the ordinary meeting held 17/06/2019; signed and dated by the Chairman

b. To Approve Minutes of Extra Ordinary meeting of Heworth Without Parish Council held 02/07/2019

It was resolved to approve said minutes as a true and accurate record of the extra-ordinary meeting held 02/07/2019; signed and dated by the Chairman

41/2019. To Consider Co-option of suitable qualifying candidates to Heworth Without Parish Council

It was resolved to co-opt Mrs Melanie Starkey as a member of Heworth Without Parish Council; statutory declaration of acceptance of office form duly completed and signed.

42/2019. Planning:

a. To Consider planning applications received

Heworth Without Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown

CYC Reference	Address / Description	Heworth Without Parish Council decision:
19/01284/CLU	78 Burnholme Avenue York YO31 0NB Certificate of Lawful Existing Use	Heworth Without Parish Council has no objections to this planning application

b. To Consider any other planning related issues

City of York Council Planning Decision Notices:

REF: 19/01425/FUL

ADDRESS: 38 Galtres Road York YO31 1JR

DESCRIPTION: 2 dormers at front

Application withdrawn

c. To Consider any planning enforcement issues

None raised.

43/2019. Finance:

a. To Approve payments as detailed in Appendix 2

Clerk	Wages	355.28
	Mileage (37 miles@0.45 per mile)	16.65
	Home office Allowance	15
	monthly SIM charge	5
Groundsman	wages	162.6
	fuel reimbursement	25.93
YLCA	2xcllr training	100

Vision ICT	annual website hosting fee	150
TOTAL		830.46

INCOME

allotment rent +deposit	30
TOTAL	£30.00

Invoices checked and approved by Councillor I. Cage

It was resolved to settle all above accounts with immediate effect.

Cheques signed by Councillor A. Thomas, countersigned by Councillor R. Clayton

b. To Note budget situation as detailed in Appendix 3

List of income and expenditure as against budget figures, to end of month 3 noted.

c. To Approve Bank Reconciliation Statement to 31 May 2019

It was resolved to approve the bank reconciliation statement to 30 June 2019; Bank statement and savings account book checked against bank reconciliation statement by Councillor N. Denton

d. To Note Internal Controls undertaken 22/07/2019

Internal controls undertaken by Councillor I. Cage, noted

It was resolved to:

- Record date of allotments rents received
- Explore easy access interest accounts for funds held; information to be considered at next meeting of HWPC

44/2019. Heworth Without Parish Council Administration:

a. To Consider checklist for Foundation Level of LCAS

It was resolved that Councillor Cage and Councillor Clayton work through the designated checklist, reporting to the next HWPC meeting as to work to be undertaken to achieve this award.

b. To Consider the implications of Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 for HWPC

Clerk explained the implications for HWPC website.

It was resolved that the Clerk draft the necessary accessibility statement as soon as possible for approval by HWPC

45/2019. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider provision of MUGA on playing field

No further information available; ***it was resolved to*** request the relevant specifications and costings from Councillor Ayre for the next meeting of HWPC – this item to be removed from the agenda if information not provided.

- ii) **To Consider costings for No Dogs! Signage**
It was resolved to utilise signage found in HWPC garage in the first instance
- iii) **To Consider information re: safety mechanism for entrance gate for play area**
It was resolved to consider information sourced by Councillor Cage and Councillor P. Wells at the next HWPC meeting.
- iv) **To Consider display of posters re: hazards of dog waste**
It was resolved that:
 - Posters would not be displayed
 - Clerk to produce information flyer for councillors to hand to park goers bringing dogs into the area
- v) **To Consider provision of new swing unit**
It was resolved that Councillor Cage source further quotations for like for like replacement (metal frame with 2 bucket swings) for consideration at next meeting of HWPC.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) **To Consider matters relating to Playing field, Jubilee wood and wildflower meadow**
Damage to Jubilee Wood trees noted – **it was resolved** that information regarding the damaged trees and the area be included in the next HWPC newsletter
- ii) **To Consider information re: additional gate to rear of playing field/play area**
It was resolved that this be considered in HWPC budget 2020/2021 provision.

c. Open Spaces and other assets

- i) **To Consider any matters relating to open spaces and other assets within the parish and approve necessary**
It was resolved to source costings for:
 - Replacement bench in play area
 - Replacement of wooden slats for bench
- ii) **To Consider information re: regarding ownership of certain trees within the parish and any action required by HWPC**
No further information available.

d. HWPC Allotments

- i) **To Consider report from Councillor P. Wells re: meeting with allotment holders held 14/07/2019**
Councillor Wells presented a written report from meeting held 14/07/2019;
It was resolved to:
 - Install open notice board on fencing close to allotment site entrance, advertising the site and allowing space for HWPC and allotment holder notices.
 - Apply for a grant from the Ward Committee for a small skip to allow rubbish to be removed from the site

- Source volunteer organisations to assist with clean-up/tidy of the site.
- ii) **To Consider applications for allotment plot at Stray Road allotment site**
No applications submitted for consideration.
- iii) **To Consider any further allotment related matters**
None raised.

46/2019. Employment and Training:

a. To Approve attendance of Councillors, at YLCA One Day Conference 13 September 2019

It was resolved to approve the attendance of Councillor Whitmore and Councillor Cage at the YLCA One Day conference to be held 13 September 2019 – at a cost of £120 per delegate:

b. To Consider any further employment related issues

None raised

47/2019. To Consider Highway/Transport Issues:

a. To Consider any highway issues and approve action required.

HWPC considered action in light of a recent fatality on Stockton Lane.

It was resolved to investigate the possibility of a Community Speed Watch initiative for this parish

48/2019. Policing and Security Matters:

a. To Consider Neighbourhood Policing Team Report

Neighbourhood Policing Team Report and additional information for June 2019, noted.

b. To Consider any Policing and/or Security Related Issues

None raised

49/2019. To Note Correspondence received not specifically dealt with on this agenda:

- Scope – request for sites for collection units
- YLCA White Rose Update
- YLCA One Day Conference information
- YLCA Annual Review 2018/19

50/2019. To Note matters for Information and items for next monthly meeting agenda

Matters for information – memorial plaque for Councillor Chris Perrett

Item for next meeting agenda – Statement from Chairman re: Councillor Chris Perrett

51/2019. To Confirm date and time of next meeting

It was resolved that the next ordinary Meeting of Heworth Without Parish Council be held on Monday 19 August 2019 at 7pm in Heworth Without Community Centre.

Meeting closed at 8.55pm