



Heworth Without Parish Council
Nicola Moorcroft (Clerk to Parish Council)
83 Broome Close, Huntington, YORK YO32
Tel: 07410 976367
E-mail: clerk.hwpc@gmail.com
www.heworthwithout.org.uk

Minutes of the meeting of Heworth Without Parish Council held 19 November 2018 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor R. Clayton (Chairman), Councillor I Cage, Councillor A. Thomas, Councillor C. Perrett, Councillor S. Whitmore, Councillor P. Wells, Councillor R. Cook, Councillor N. Denton, Councillor M. Wells and Nicola Moorcroft (Clerk)

81/2018. Apologies:

a. To Note Apologies and Approve Reasons for Absence

There were none; all members present.

82/2018. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations made

83/2018. Public Participation:

There were no members of the public present at this meeting

84/2018. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

No report available.

85/2018. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 15/10/2018

It was resolved to approve said minutes as a true and accurate record of the ordinary meeting held 15/10/2018 signed and dated by the meeting Chairman

b. To Update members on matters raised at meeting held 15/10/2018 not specifically dealt with in this agenda

No matters raised.

86/2018. Planning:

a. To Consider planning applications received (Appendix 1)

Heworth Without Parish Council considered the under-mentioned applications, received from City of York Council and reached the decisions shown:

CYC Reference	Address / Description	Heworth Without Parish Council
18/02352/LHE	20 Burnholme Avenue. Erection of single storey extension extending 4.1 metres beyond the rear wall of the original house, with a height to the eaves of 2.5 metres and a total height of 3.7 metres.	Heworth without Parish Council has no objections to this planning application

b. To Consider any other planning related issues

CYC Planning Decision notices:

Application at: 45 Galtres Road York YO31 1JP

For: Single storey side and rear extension with 2no.dormers to front.

Application Ref No: 18/01930/FUL

Approved

Application at: 28 Galtres Avenue York YO31 1JT

For: Installation of access ramp to front elevation.

Application Ref No: 18/02083/FUL

Approved

Application at: York Caravan Park Stockton Lane York YO32 9UA

For: Change of use of agricultural land to use as extension to camping and caravan park including provision of 55 pitches for touring caravans, facilities block, tennis court, two replacement bridges and package treatment plant.

Type of Application: Full Application

Application REF No: 18/02248/FUL

This application has been withdrawn

c. To Consider any planning enforcement issues

None raised.

87/2018. Finance:

a. To Approve payments as detailed in Appendix 2 (a)

INVOICES TO BE PRESENTED FOR PAYMENT 19/11/2018

Clerk	Wages	348.06
	Mileage (37 miles@0.45 per mile)	16.65
	Home office Allowance	15
	monthly SIM charge	5
Groundsman	wages	139.20

	sundries/no parking sign/rake	27.98
Park Lane playgrounds	repairs to play equipment	1032.00
TOTAL		1583.89

INCOME

VAT REFUND 30/09/2018	851.76
TOTAL	£851.76

It was resolved to settle all the above account with immediate effect

Invoices checked and approved by Councillor I. Cage prior to this meeting

Cheques signed by Councillor A. Thomas and countersigned by Councillor C. Perrett.

b. To Note budget situation as detailed in Appendix 2 (b)

List of Income and expenditure as against the budget figures to end of Month 7 noted.

c. To Approve Bank Reconciliation Statement to 1 November 2018

It was resolved to approve the bank reconciliation statement to 1 November as checked against bank statement and cash book entries.

d. To Note Internal Controls undertaken 19/11/2018

Councillor I Cage undertook additional internal controls on 19/11/2018, see attached sheet.

e. To Consider budget provision for 2019/20

It was resolved to consider the following for inclusion in budget for fiscal year 2019/20:

- Adjustments to current play area gate
- Additional gate to rear of play area
- Additional bench provision in shaded area

It was resolved that budget process be advertised on HWPC Facebook page to encourage suggestions and discussion.

It was resolved that further consideration be given to HWPC budget for 2019/20 at December meeting of the parish council

88/2018. To Consider Highway/Transport Issues:

a. To Consider any highway issues and approve action required.

Horse muck on Stockton Lane - although reported to CYC time between report and clearing means much transferred to all surrounding pavements, etc.

It was resolved that Chairman request action from Ward Councillor Ayre to request CYC act more quickly in cleaning roads in such instances.

89/2018. Policing and Security Matters:

a. To Consider Neighbourhood Policing Team Report

Neighbourhood Policing Team Report and additional information for October 2018, noted.

b. To Consider any Policing and/or Security Related Issues

None raised.

90/2018. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider any matters relating to Stray Road play area and approve necessary action(s)

Councillor Wells highlighted a 16 cm gap in the play area fencing - although all safety inspections included adequacy of fencing, ***it was resolved that*** Councillor Perrett and Councillor Cage insert a post to close the gap at a cost of no more than £20.

ii) To Consider re: swing equipment:

a. Report on possible repair

It was resolved not to move forward with repair of swing unit

b. Action required re: removal/make safe

It was resolved to approve quote for removal of swing unit and repair of safety surface (as a result of removal) – work to be undertaken as soon as possible.

c. Application for grant funding re: replacement

It was resolved to investigate all sources of funding available for a replacement swing unit in the play area.

b. Stray Road Playing field, Jubilee wood and wild flower meadow

i) To Consider matters relating to Playing field, Jubilee wood and wild flower meadow and approve necessary action(s)

Councillor Cook provided a brief update on the power scything of the flower meadow, the work of Good Gym in transporting cuttings and bulb planting.

c. Stray Road allotment site

i) To Approve application(s) for allotment plot at Stray Road allotment site.

No applications received.

ii) To Consider any matters relating to Stray Road allotment site and approve necessary action(s)

It was resolved to invite allotment plot holders to the December meeting of the parish council.

d. Open Spaces and other parish assets

i) To Consider any matters relating to open spaces and other parish assets within and approve necessary

Concerns raised as to parking outside HWPC garage (despite yellow hatched area and no parking sign) preventing the groundsman from gaining access when required. ***It was resolved that*** the Chairman makes contact with HW Community Centre committee regarding repainting hatching.

91/2018. Employment and Training:

a. To Note Groundsman appraisal/meeting re: end of probation period

Chairman provided a brief report on positive discussion with Groundsman; **it was resolved** to review the Groundsman's pay scale at the December meeting of HWPC.

It was resolved to approve purchase of equipment necessary to undertake winter maintenance of the play area/playing field.

b. To Consider arrangements for Clerk's annual appraisal

It was resolved to defer this agenda item for consideration at December meeting of HWPC.

c. To Consider any further employment related issues

None raised.

92/2018. To Note Correspondence Received and Approve action required:

All correspondence circulated to members prior to this meeting, for information – no further action required.

93/2018. Councillor Activities:

a. To Receive Reports from Councillors who have attended training events and meetings of outside bodies.

- Councillor Perret – FIDB; brief update on action by FIDB to alleviate issues relating to the Beck.
- Councillor Cook – Emergency First Aid training; brief outline of training and importance of such as a Community Champion.

b. To Note report from Councillor Wells re: meeting with Julian Sturdy MP

See report attached

94/2018. To Note matters for Information and items for next monthly meeting agenda

- Budget provision 2019/20
- Maintenance/repair of picnic tables

95/2018. To Confirm date and time of next meeting

It was resolved that the next ordinary meeting of Heworth Without Parish Council be held on Monday 17 December 2018 at 7pm in Heworth Without Community Centre

Meeting closed at 9.15pm