



Heworth Without Parish Council
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Minutes of the meeting of Heworth Without Parish Council held 17 September 2018 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor R. Clayton (Chairman), Councillor I Cage, Councillor P. Wells, Councillor R. Cook, Councillor N. Denton, Councillor M. Wells, Ward Councillor N. Ayre, 1 member of the public and Nicola Moorcroft (Clerk)

51/2018. To Note Apologies and Approve Reasons for Absence

Councillor A. Thomas,
Councillor C. Perrett,
Councillor S. Whitmore

It was resolved to accept and approve all reasons for absence.

52/2018. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations made

53/2018. Public Participation:

Resident raised his concerns as to road closures in the area on day on Yorkshire marathon (14 October) – he will be unable to visit his wife of 66 years in care home outside the parish.

The Chairman explained that Councillor Ayre (CYC Councillor) was dealing with this particular matter and would contact the resident personally.

54/2018. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 16/07/2018

Amendments – bridal should read bridle; *it was resolved to* approve said minutes as a true and accurate record of the ordinary meeting held 16/07/2018 (subject to the amendments noted); signed and dated by the Chairman

b. To Update members on matters raised at meeting held 16/07/2018 not specifically dealt with in this agenda

None raised.

55/2018. To Approve Heworth Without Parish Council GDPR Policies:

a. GDPR - Security Incident Policy

Contact details to include, Clerk, Chairman and Vice Chairman – *it was resolved to* approve the HWPC Security Incident Policy with the above noted amendments.

56/2018. Planning:

a. To Consider planning applications received (Appendix 1)

Heworth Without Parish Council considered the under-mentioned applications, received from City of York Council and reached the decisions shown:

CYC Reference	Address / Description	Heworth Without Parish Council decision:
18/01930/FUL	45 Galtres Road York YO31 1JP Two storey side and single storey rear extension with 3no. dormers to front.	Heworth Without Parish Council objects to this planning application on the following planning grounds: <ul style="list-style-type: none"> • The proposed development would be disproportionate to the adjacent property, out of keeping with character of the area and incongruous on the street scene.
18/01937/FUL	39 Galtres Road York YO31 1JP Single storey rear extension following demolition of existing garage.	Heworth Without Parish Council has no objections to this planning application.
18/01918/FUL	224 Stockton Lane York YO31 1EY Single storey side extension, rooflights to side and rear, render finish to front and side elevations and extended driveway.	Heworth Without Parish Council has no objections to this planning application.
18/01626/FUL	20 Bramley Garth York YO31 0NG Two storey side extension, flat roof rear dormer and porch extension to front.	Heworth Without Parish Council has no objections to this planning application.

b. To Consider any other planning related issues

City of York Council LPA – Planning decision notices:

Application at: 23 Springfield Close York YO31 1LD

For: Two storey side extension and single storey front & rear extensions.

Application Ref No: 18/01431/FUL

Approved

Application at: 1 Ashley Park Road York YO31 1HP

For: Pitched roof over existing flat roof to side projection.

Application Ref No: 18/01462/FUL

Approved

Application at: 24 Bramley Garth York YO31 0NG

For: Single storey front extension.

Application Ref No: 18/01082/FUL

Approved

Application at: Notre Abri Stockton Lane York YO32 9UB

For: Two storey rear extension linking house to existing detached garage and increase in height of existing garage building including 2no. dormer windows to front.

Application Ref No: 18/01125/FUL

REASONS FOR REFUSAL: 1 The house is within the Green Belt. The proposed two storey and single storey side extensions and alterations would result in disproportionate additions to the size of the original dwelling, which would, by definition represent inappropriate development in the green belt. It would create a significant extension to the original property which would harm the openness of the Green Belt. No very special circumstances have been identified that would outweigh this harm. As such the proposal conflicts with the National Planning Policy Framework 2018 Chapter 13 (paragraphs 133, 134, 140, 144 and 145), Policy GB1 of the Publication Draft York Local Plan 2018 and Policies GB1 and GB4 of the City of York Draft Local Plan 2005, which seek to restrict the size of additions and extensions to existing dwellings in the Green Belt in order to maintain openness.

c. To Consider any planning enforcement issues

None raised

57/2018. Finance:

a. To Approve payments as detailed in Appendix 2 (a)

INVOICES TO BE PRESENTED FOR PAYMENT 17/09/2018

Clerk	Wages	348.26
	Mileage (48 miles@0.45 per mile)	21.6
	Home office Allowance	15
	monthly SIM charge	5
	Laptop anti-virus software	21.99
Groundsman	wages	139.4

	fuel - reimbursement	22.99
Garden Estate & Machinery Services	Repair ride on mower	128.73
Garden Estate & Machinery Services	repairs to mower	53.80
Autela	payroll services Q2	46.80
R. Clayton	reimbursement key cutting	12.15
I Cage	reimbursement noticeboard pins	4.98
Vision ICT	Annual website hosting	150.00
HMRC	PAYE - June-Oct	411.00
Park Lane Playgrounds	inspection +report	36.00
Park Lane Playgrounds	call out - swing frame	120.00
Hillingdon Greenprint	newsletter+insert	112.19
TOTAL		1649.89

INCOME

allotment rent plot 9	30
HWCC ground rent	5
TOTAL	£35.00

Bank statements checked and approved by Councillor N. Denton prior to this meeting.

Invoices checked and approved by Councillor I. Cage prior to this meeting

b. To Note budget situation as detailed in Appendix 2 (b)

List of Income and expenditure as against the budget figures to end of Month 5 noted.

c. To Approve Bank Reconciliation Statement to 1 September 2018

It was resolved to approve the bank reconciliation statement to 1 September as checked against bank statement and cash book entries.

d. To Note Internal Controls undertaken 17/09/2018

Councillor I Cage and Councillor N. Denton undertook additional internal controls on 16/07/2018, see attached sheet.

e. To Approve Risk management/assessment document.

It was resolved to approve the risk assessment/management document circulated to all members prior to the meeting – this document is to be reviewed on an annual basis.

58/2018. To Consider Highway/Transport Issues:

a. To Consider any highway issues and approve action required.

There were no new issues highways/transport issues raised – update required on the following matters:

- CYC Arboriculturist report for trees on Stockton Lane and impact on highway/visibility
- Signage for path along beck re: non-bridle path

59/2018. Policing and Security Matters:

a. To Consider Neighbourhood Policing Team Report

Neighbourhood Policing Team Report for August and additional information considered, no further comment.

b. To Consider any Policing and/or Security Related Issues

Concerned raised regarding a recent local egg related incident which had appeared in NPT report.

60/2018. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider any matters relating to Stray Road play area and approve necessary action(s)

- Swing frame – swing frame condemned; ***it was resolved to*** replace swing unit with a suitable alternative. Councillor Cage and Clerk to contact various suppliers for options and costings to present to October meeting of the parish council.

ii) To Consider suggestions arising from HWPC Facebook posts.

Councillor Wells posted extracts from HWPC Summer newsletter on HWPC Facebook page; the following suggestions were posted:

- Shaded picnic area
- Zebra crossing on Stray Road opposite the play area
- Roller skating area
- Basketball area
- Additional litter bin
- Improvements to play area gate

It was resolved to source costings for additional litter bin and gate improvements for consideration at the October meeting of HWPC; all other suggestions to be considered during budget setting form 2019/2020.

b. Stray Road Playing field, Jubilee wood and wild flower meadow

i) To Consider matters relating to Playing field, Jubilee wood and wild flower meadow and approve necessary action(s)

Councillor Cook confirmed the following annual work to wild flower meadow and Jubilee Wood:

- Power scythe to be delivered by CYC on 22 October, to enable Councillor Cook to cut area as required.
- Good Gym to attend site on evening of 29 October to move 'cuttings' to Jubilee Wood

ii) To Approve purchase of Information Board for Jubilee wood and wild flower meadow area.

Due to high cost of lectern style information board ***it was resolved to*** source alternative styles which can be fixed to play area railings.

c. Stray Road allotment site

i) To Approve application(s) for allotment plot at Stray Road allotment site.

No applications submitted.

ii) To Consider any matters relating to Stray Road allotment site and approve necessary action(s)

Councillor Wells provided a brief report on the current state of the allotment site – no further matters raised.

d. Open Spaces

i) To Consider any matters relating to open spaces within the parish and approve necessary

None raised.

61/2018. Employment and Training:

a. To Note dates for Clerk's annual leave in October

Noted - Clerk's annual leave Monday from 22 October returning to work Wednesday 31 October.

b. To Consider arrangements for HWPC training session

Clerk to circulate available dates for consideration at October meeting.

c. To Consider Heworth Without parish Councillor attendance at YLCA one day conference.

It was resolved that Councillor Peter Wells will attend the conference and deliver a presentation on HWPC transformation since 2015.

d. To Consider any further employment related issues

None raised.

62/2018. To Note Correspondence Received and Approve action required:

- Frack Free York literature (***Received- no further action required***)
- Clerks and Councils Direct – July 2018 Edition (***Received- no further action required***)

All other correspondence received, for information only – circulated electronically to all members.

63/2018. Councillor Activities:

a. To Receive Reports from Councillors who have attended training events and meetings of outside bodies.

FIDB – Councillor Perrett sent a brief report, presented by Chairman: Trimming of trees bordering the beck and removal of large objects would only be undertaken where FIDB could gain easy access.

b. To Consider issues to be raised at Ward Team Meeting

Ward Councillor Nigel Ayre advised that the next Ward Committee meeting is to be held Wednesday 19 September at Heworth Without Community Centre; ***it was resolved to*** raise the following matters:

- Cross hatching outside play area.
- Bridle path signage
- Additional litter bin in play area
- Funding towards replacement swing frame
- Community payback team for fence painting and grass verge edging.

64/2018. To Note matters for Information and items for next monthly meeting agenda

No further matters raised.

65/2018. To Confirm date and time of next meeting

It was resolved that the next ordinary meeting of Heworth Without Parish Council be held on Monday 15 October at 7pm in Heworth Without Community Centre.

Meeting closed at 9.15pm