



Heworth Without Parish Council
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Minutes of the meeting of Heworth Without Parish Council (HWPC) held 16 September 2019 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor R. Clayton (Chairman), Councillor I Cage, Councillor M. Starkey, Councillor P. Wells, Councillor R. Cook, Councillor N. Denton, Councillor M. Wells, Ward Councillor N. Ayre, 1 member of the public and Nicola Moorcroft (Clerk)

68/2019. Apologies:

a. To Note Apologies and Approve Reasons for Absence

Councillor A. Thomas,
Councillor S. Whitmore

It was resolved to note all apologies and approve reasons for absence

69/2019. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations made.

70/2019. Public Participation:

Resident offered ideas and support for the establishment of a community allotment; resident to forward contact details to enable HWPC to source more information for consideration at the next HWPC meeting.

71/2019. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

Ward Councillor Nigel Ayre provided a verbal report on the following matters:

CYC Weed Spraying:

Issue with highway weed spraying; areas overgrown as one spray missed. CYC undertaking review of such work to highways areas, roundabouts, traffic etc

VAS on Stockton Lane:

To be installed as soon as is practicable. CYC suggestion, installation of pressure sensor mechanism to warn of stationary traffic in 60mph area. Consideration to be given to 'visual narrowing' using road markings, small wall, or gate in addition to relevant signage. Councillor Ayre to bring 'visuals to next meeting of HWPC.

Local Plan

CYC waiting for planning inspector to consider two specific aspects of the plan as submitted.

Ward Committee applications for funding and budget:

Ward Committee now open for funding applications and additional sums secured for highway projects.

72/2019. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 19/08/2019

It was resolved to approve said minutes as a true and accurate record of the ordinary meeting held 19/08/2019; signed and dated by the Chairman

73/2019. Planning:

a. To Consider planning applications received (Appendix 1)

No planning applications received.

b. To Consider any other planning related issues

CYC Planning decision notices:

Application at: 173 Bad Bargain Lane York YO31 0LF

For: Two storey side extension, two storey rear extension and single storey front extension after demolition of existing garage and rear extension.

Application Ref No: 19/01474/FUL

Application approved

c. To Consider any planning enforcement issues

It was resolved to 'follow up' two outstanding enforcement issues within the parish. Chairman to contact CYC

74/2019. Finance:

a. To Approve payments as detailed in Appendix 2

INVOICES TO BE PRESENTED FOR PAYMENT 16/09/2019

Clerk	Wages	355.28
	Mileage (37 miles@0.45 per mile)	16.65
	Home office Allowance	15
	monthly SIM charge	5.25
	gate closer	131.95
Groundsman	wages	162.6
	fuel reimbursement	25.43
HMRC	PAYE+NI JUN-SEPT	388.4
Autela	payroll services Q2	47.08
Hillingdon Greenprint	Newsletter printing	88.7

TOTAL	<u><u>1236.34</u></u>
<u>INCOME</u>	
NIL	
TOTAL	<u><u>£0.00</u></u>

Noted: Increased cost of 'gatecloser', due to trade price being quoted in original costings

Invoices checked and approved by Councillor P. Wells

It was resolved to settle all above accounts with immediate effect.

Cheques signed by Councillor R. Clayton, to be countersigned Councillor A. Thomas when she is available.

b. To Note budget situation as detailed in Appendix 3

List of income and expenditure as against budget figures, to end of month 5 noted.

c. To Approve Bank Reconciliation Statement to 31 August 2019

It was resolved to approve the bank reconciliation statement to 31 August 2019; Bank statement and savings account book checked against bank reconciliation statement by Councillor P. Wells

d. To Note Internal Controls undertaken 16/09/2019

It was resolved that said controls be undertaken by Councillor R. Clayton prior to the October meeting of HWPC

e. To Consider information re: internet banking and higher interest/easy access bank accounts

The council considered information sourced by Councillor P. Wells and Councillor I Cage; **it was resolved to** further investigate banking provision with Unity Bank and report to the next meeting of HWPC.

f. To Consider costings for bench provision/repair in play area

It was resolved that the clerk source further costings for the following:

- Removal of existing bench
- Installation of bench similar to those at Stray Road bus stop

g. To Approve appointment of HWPC internal auditor for 2019/20

No further information available.

75/2019. Heworth Without Parish Council Administration:

a. To Consider action required for Foundation Level of LCAS

It was resolved to defer consideration of this matter to the next meeting of HWPC.

b. To Consider establishment for Working Group for playing field and allotment matters

It was resolved to establish a Working Group with the following remit:

- To consider the development of all HWPC recreational spaces (including the allotment site).
- The Working Party is tasked with gathering information and presenting recommendations and ideas to HWPC
- Report to HWPC will be a regular HWPC monthly agenda item

Current members are to be:

Councillor R. Cook
Councillor R. Clayton
Councillor P. Wells
Councillor M. Starkey

The Working Party (WP) may have non councillor members, such must be considered by HWPC for appointment to the said WP

Clerk to include this information/resolution is HWPC standing orders for approval at next meeting of HWPC.

c. To Receive information from CYC re: appointment to YCDB

No further information available.

d. To Approve investigation into/sourcing of alternative local council insurance for HWPC

It was resolved that:

- The clerk source information from BHIB and Zurich as current providers to the local council sector.
- Councillor M. Wells and Councillor P. Wells source information from other insurance providers.

76/2019. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider provision of MUGA on playing field

It was resolved that HWPC and Councillor N. Ayre source relevant display boards which portray a vision of the MUGA on the playing field and invite comment from residents of all ages.

ii) To Consider existing roundabout provision as an amenity for HWPC play area

It was resolved that the clerk source costings for 'repair' to the existing roundabout, to be considered alongside ideas for a 'rubbish' roundabout (as seen in Homestead Park, York)

iii) To Consider inspection and approve work required to repair fencing around play area.

It was resolved that, in the first instance, the Groundsman be approached to assess the work required to the play area fencing.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

i) To Consider matters relating to Playing field, Jubilee wood and wildflower meadow.

Councillor R. Cook advised that The Good Gym are to attend the site on the evening of 14 October to collect and move wildflower meadow cuttings

c. Open Spaces and other assets

- i) **To Consider any matters relating to open spaces and other assets within the parish and approve necessary**
None raised.
- ii) **To Consider information received re: regarding ownership/maintenance of certain trees within the parish and any action required by HWPC**
It was resolved that information sourced by Councillor Whitmore be considered at the next meeting of HWPC

d. HWPC Allotments

- i) **To Consider applications for allotment plot at Stray Road allotment site**
There were no applications for consideration
- ii) **To Consider action re: gate at allotment site**
It was resolved that such be considered by the Recreational Spaces WG
- iii) **To Consider any further allotment related matters**
It was resolved that such be considered by the Recreational Spaces WG

77/2019. Employment and Training:

a. To Consider any current employment/training related issues
None raised.

b. To Approve date for Councillor training session
It was resolved that the clerk circulates a list of dates available for a councillor training

782019/. Councillor Activities -To Receive Reports from Councillors who have attended training events and meetings of outside bodies

a. To Receive a report from Councillor Cage and Councillor Whitmore re: YLCA One Day Conference
See attached

79/2019. To Consider Highway/Transport Issues:

a. To Receive information re: HWPC involvement in Community Speed Watch initiative

Clerk circulated information to all members – further consideration be given to this matter at the next meeting of HWPC

b. To Consider action regarding overgrown vegetation on becks side cycle/pedestrian path

It was resolved that, as previously minuted, this is area is the responsibility of CYC. HWPC will continue to lobby CYC to maintain this area to the required standard.

c. To Consider any highway issues and approve action required.
None raised.

802019/. Policing and Security Matters:

a. To Consider Neighbourhood Policing Team Report
Neighbourhood Policing Team Report for August 2019 noted.

b. To Consider any Policing and/or Security Related Issues

None raised.

81/2019. To Note Correspondence received not specifically dealt with on this agenda:

Clerk and Councils Direct – Autumn issue (*noted*)

82/2019. To Note matters for Information and items for next monthly meeting agenda

Items for next monthly meeting agenda:

- To approve content of letter to be handed to those bringing dogs on to the play area

83/2019. To Confirm date and time of next meeting

It was resolved that the date, time and venue for the next ordinary Meeting of Heworth Without Parish Council is Monday 21 October 2019 at 7pm in Heworth Without Community Centre.

Meeting closed at 9.15pm