



Heworth Without Parish Council
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Minutes of the meeting of Heworth Without Parish Council held 15 October 2018 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor I Cage, Councillor A. Thomas, Councillor C. Perrett, Councillor S. Whitmore, Councillor P. Wells, Councillor N. Denton, Councillor M. Wells, Ward Councillor N. Ayre and Nicola Moorcroft (Clerk)

Councillor I. Cage Chaired this meeting in Councillor Claytons' absence

66/2018. Apologies:

a. To Note Apologies and Approve Reasons for Absence

The following Councillors submitted their apologies and a reason for their absence from this meeting:

Councillor R. Clayton
Councillor R. Cook

It was resolved to note at these apologies, accept and approve all reasons for absence.

67/2018. To Note any Declarations of Interest:

a. To Approve Dispensation Requests

None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations made

68/2018. Public Participation:

There were no members of the public present at this meeting.

69/2018. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

Councillor Nigel Ayre provided a verbal report on the following matters:

Provision of water on allotment site:

CYC advised that it had no remit for such provision – Yorkshire Water will need to be contacted.

Reinstatement of signage to prohibit horses on The Beck pathway:

CYC confirmed no previous signage had been installed – Councillor Ayre to request such signage is installed.

Cross hatching outside play area:

Not possible for CYC to paint such on pavements; solution to place large planters (for Groundsman to maintain)

Condition of pavements within the parish:

Rolling programme of repair and resurfacing commencing October 2018

Overgrown vegetation along The Beck:

CYC will action as soon as possible.

Community Payback for fence painting and grass verge edging:

No response received with regards to this matter

VAS

Cost - £3,500 which could possibly split over two financial years, - no decision made as to whether to proceed with this project.

70/2018. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 17/09/2018

It was resolved to approve said minutes as a true and accurate record of the ordinary meeting held 17/09/2018 signed and dated by the meeting Chairman

b. To Update members on matters raised at meeting held 17/09/2018 not specifically dealt with in this agenda

No matters raised.

71/2018. Planning:

a. To Consider planning applications received (Appendix 1)

Heworth Without Parish Council considered the under-mentioned applications, received from City of York Council and reached the decisions shown:

CYC Reference	Address/ Description	Heworth Without Parish Council decision:
18/02083/FUL	28 Galtres Avenue York YO31 1JT Modular metal ramped access to new front entrance door.	Heworth Without Parish Council support this planning application
18/02248/FUL	York Caravan Park Stockton Lane York YO32 9UA Change of use of agricultural land to use as extension to camping	Heworth Without Parish Council strongly objects to this planning application on the following planning grounds: <ul style="list-style-type: none">• Significant invasion of the and impact on the Green Belt.

	and caravan park including provision of 55 pitches for touring caravans, facilities block, tennis court, two replacement bridges and package treatment plant.	<ul style="list-style-type: none"> • Over-development of the existing site • Adverse impact on vehicular movements on Stockton Lane • Negative impact on visual aspect from Malton Road.
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b. To Consider any other planning related issues

CYC LPA Planning Decision Notices:

Application at: 7 Hilbeck Grove York YO31 0NF

For: Single storey side and rear extension and porch to front.

Application Ref No: 18/01670/FUL

Approved

Application at: 224 Stockton Lane York YO31 1EY

For: Single storey side extension, rooflights to side and rear, render finish to front and side

elevations and extended driveway.

Application Ref No: 18/01918/FUL

Approved

c. To Consider any planning enforcement issues

None raised

72/2018. Finance:

a. To Approve payments as detailed in Appendix 2 (a)

INVOICES TO BE PRESENTED FOR PAYMENT 15/10/2018

Clerk	Wages	348.26
	Mileage (37 miles@0.45 per mile)	16.65
	Home office Allowance	15
	monthly SIM charge	5
	lock for allotments	5
Groundsman	wages	139.4
	fuel - reimbursement	26.13
R. Cook	reimbursement gift for M. Foster	35.00
YLCA	Conference less lunch costs	80.00
ROSPA Play safety	annual inspection +report aeration of playarea/playing field	130.20
Sleightholm Landscapes		300.00
TOTAL		1100.64

INCOME

CYC 2nd precept instalment 9300

TOTAL

£9,300.00

It was resolved to settle all the above account with immediate effect

Bank statements checked and approved by Councillor N. Denton prior to this meeting.

Invoices checked and approved by Councillor I. Cage prior to this meeting

Cheques signed by Councillor A. Thomas and countersigned by Councillor C. Perrett.

b. To Note budget situation as detailed in Appendix 2 (b)

List of Income and expenditure as against the budget figures to end of Month 6 noted.

c. To Approve Bank Reconciliation Statement to 1 October 2018

It was resolved to approve the bank reconciliation statement to 1 September as checked against bank statement and cash book entries.

d. To Note Internal Controls undertaken 15/10/2018

No further internal controls completed prior to this meeting.

e. To Consider projects for 2019/20 budget

General discussion regarding items that might be included in budget for 2019/2020 – ***it was resolved to*** consider a draft budget at the November meeting of HWPC

73/2018. To Consider Highway/Transport Issues:

a. To Consider any highway issues and approve action required.

- Dead tree overhanging footpath on Beans Way – Clerk to report to CYC
- Yorkshire marathon, runners on pavement – Clerk to report to race organisers.
- Whitby Ave, street sign requires replacement - Clerk to report to CYC

74/2018. Policing and Security Matters:

a. To Consider Neighbourhood Policing Team Report

Neighbourhood Policing Team Report and additional information for September 2018, noted.

b. To Consider any Policing and/or Security Related Issues

Information from YLCA York branch meeting – Inspector Lee Pointon committed to making policing teams more visible.

75/2018. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider any matters relating to Stray Road play area and approve necessary action(s)

All considered below.

ii) To Consider quotes for replacement swing equipment.

Councillor Cage presented 2 quotes for replacement 'swings, frame and safety surface- both quotes circa. £7,000

Due to the quoted costs, **it was resolved that** Councillor Perrett and Councillor Cage investigate the possibility (and cost) of repair to the swing frame for consideration at November meeting of HWPC.

iii) To Consider quote for necessary play area remedial work

It was resolved that the quote for remedial works (highlighted by recent safety inspection) be approved, with the exception of the following:

- Removal of grass/moss (groundsman to action)
- Repair work to picnic bench – item to remain in this state and council to monitor (see June 2018 minutes)

b. Stray Road Playing field, Jubilee wood and wild flower meadow

i) To Consider matters relating to Playing field, Jubilee wood and wild flower meadow and approve necessary action(s)

Fallen branches and leaves from large cracked willows in play area; **it was resolved that** the HWPC groundsman add this to his autumn/winter work programme

c. Stray Road allotment site

i) To Approve application(s) for allotment plot at Stray Road allotment site.

No applications received

ii) To Consider any matters relating to Stray Road allotment site and approve necessary action(s)

General discussion regarding an allotment site representative to regularly attend HWPC meetings – **it was resolved that** clerk contact all allotment holders to invite them to next HWPC meeting to discuss said proposal and any other allotment related issues they wish to raise.

d. Open Spaces

i) To Consider any matters relating to open spaces within the parish and approve necessary

None raised.

76/2018. Employment and Training:

a. To Note dates for Clerk's annual leave in October

Noted - Clerk's annual leave Monday from 22 October returning to work Wednesday 31 October.

b. To Consider arrangements for HWPC training session

It was resolved to hold the next HWPC training session on Saturday 10 November at 9.30am in HW Community Centre.

c. To Consider any further employment related issues

It was resolved that the end of probation period appraisal for HWPC Groundsman to be undertaken – Councillor Cage and Councillor Clayton to action.

77/2018. To Note Correspondence Received and Approve action required:

a. To Consider request from NALC – re: YLCA Conference presentation.

It was resolved that the HWPC presentation and article written by Councillor P. Wells be sent to NALC for inclusion in the LCR (Local Councils Review) publication.

78/2018. Councillor Activities:

a. To Receive Reports from Councillors who have attended training events and meetings of outside bodies.

YLCA York Branch Meeting – Councillor M. wells and Councillor I. Cage gave a verbal report on this meeting highlighting the presentation by area inspector and increase in YLCA annual subscription fees for 2019/2020.

b. To Consider issues and responses raised at Ward Team Meeting

See Ward Councillor A. Ayre report (agenda item 69/2018)

c. To Note presentation by Councillor Perrett from FIDB

Councillor Perrett provided two short visual presentations from FIDB – through The Beck within the parish, highlighting the encroachment and health and safety concerns.

79/2018. To Note matters for Information and items for next monthly meeting agenda

- Budget provision for 2019/20
- Report from meeting with Julian Sturdy MP to be held 17/10/2018 to be attended by Councillor M. Wells.

80/2018. To Confirm date and time of next meeting

It was resolved that the next ordinary meeting of Heworth Without Parish Council will be held on Monday 19 November 2018 at 7pm in Heworth Without Community centre.

Meeting closed at 9.15pm