



Heworth Without Parish Council
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Minutes of the meeting of Heworth Without Parish Council held 15 April 2019 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor I Cage, Councillor A. Thomas, Councillor C. Perrett, Councillor S. Whitmore, Councillor P. Wells, Councillor N. Denton, Councillor M. Wells, 6 members of the public and Nicola Moorcroft (Clerk)

Councillor I. Cage presided at this meeting in Councillor Clayton's absence.

157/2019. Apologies:

a. To Note Apologies and Approve Reasons for Absence
Councillor R. Clayton (Chairman),
Councillor R. Cook

It was resolved to note all apologies and approve all reasons for absence from this meeting.

158/2019. To Note any Declarations of Interest:

a. To Approve Dispensation Requests
None received.

b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
No further declarations made

159/2019. Public Participation:

Residents raised the following matters for consideration by the council:

- The installation of edge guards/ protectors for newly installed metal table top in play area.
- Reduction in height at which HWPC meeting minutes are displayed on notice boards.
- Thanks to groundsman for the amazing job he is doing at Stray Road play area and playing field.

160/2019. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

No report available.

161/2019. Minutes

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 18/03/2019

It was resolved to approve said minutes as a true and accurate record of the ordinary meeting held 18/03/2019 signed and dated by the meeting Chairman

162/2019. Planning:

a. To Consider planning applications received (Appendix 1)

Heworth Without Parish Council considered the under-mentioned applications, received from City of York Council and reached the decision shown:

CYC Reference	Address/ Description	Heworth Without Parish Council decision:
19/00380/FUL	290 Stockton Lane York YO31 1JJ Two storey and single storey rear extension, single storey side extension, 2no. dormers to front, 1no. dormer to rear with juliet balcony and render finish.	Heworth Without Parish Council has no objections to this planning application
19/00514/FUL	80 Bramley Garth York YO31 0PG	Heworth Without Parish Council has no objections to this planning application

b. To Consider any other planning related issues

CYC Planning Decision notices:

Application at: 20 Bramley Garth York YO31 0NG

For: Two storey side extension, flat roof rear dormer and porch extension to front.

Application Ref No: 18/01626/FUL

Application approved

c. To Consider any planning enforcement issues

None raised.

163/2019. Finance:

a. To Confirm renewal of YLCA membership (2019/20)

It was resolved to confirm renewal of YLCA membership for 2019/20; required form completed and signed by clerk.

b. To Approve payments as detailed in Appendix 2

INVOICES TO BE PRESENTED FOR PAYMENT 15/04/2019

Clerk	Wages	355.28
	Mileage (37 miles@0.45 per mile)	16.65
	Home office Allowance	15
	monthly SIM charge	5
Groundsman	wages	162.61
Groundsman	reimbursements/fuel	24.19

HWCC	room hire	120.00
Autela	payroll Q4	47.00
Park Lane play grounds	gate spring	300.00
Park Lane play grounds	play area inspec+report	36.00
allotment tenant	deposit reimburse	25.00
Garden & Estate machinery	service lawn mower	65.00
Garden & Estate machinery	service ride on mower	167.37
YLCA	annual membership	571
TOTAL		1910.1

INCOME

allotment rents x6	60
TOTAL	£60.00

It was resolved to approve all payments *with the exception of* Park Lane Playgrounds invoice for gate enhancement due to the following:

- Springs fixed to wrong gate
- Poor quality materials used

Invoices checked and approved by Councillor I. Cage prior to this meeting

Cheques signed by Councillor A. Thomas and countersigned by Councillor C. Perrett

c. To Note budget situation as detailed in Appendix 3

List of Income and expenditure as against the budget figures to end of Month 12 noted.

d. To Approve Bank Reconciliation Statement to 31 March 2019 – end of year

It was resolved to approve the bank reconciliation statement to 31 March 2019 (see below) as checked against bank statement and cash book entries

BANK RECONCILIATION STATEMENT 31 MARCH 2019

HWPC CURRENT ACCOUNT	18077.87	B/F	19771
SAVINGS ACCOUNT	3013.05	INCOME	21426.98
SUB TOTAL	21090.92	SUB TOTAL	41197.98
LESS U/P CHQS		LESS	
SUB TOTAL		EXPENDITURE	20106.19
TOTALS	£ 21,091.00		£ 21,091.00

e. To Confirm gross annual turn-over for financial year 2018/2019 and exemption from external audit.

It was resolved to confirm the gross annual turnover of Heworth Without Parish Council as £21,426.98 and its exemption from external audit.

The Certificate of Exemption form External Audit was signed and dated by the acting Chairman and Clerk

f. To Approve purchase of new strimmer for play area/playing field maintenance

Report as to various suitable strimmers available – **it was resolved to** purchase an Echo SRM-236TESL Petrol Brushcutter at a cost of £290 including VAT and delivery.

164/2019. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider any matters relating to Stray Road play area and approve necessary action(s)

- To Consider provision of MUGA on playing field

It was resolved that additional information, specification and future maintenance costs are required prior (from Councillor Ayre) to consideration of this matter by HWPC.

- To consider latch for play area gate:

It was resolved to approve the purchase and installation of a latch for play area gate to the cost of £45+ VAT

b. Stray Road Playing field, Jubilee wood and wild flower meadow

i) To Consider matters relating to Playing field, Jubilee wood and wild flower meadow and approve necessary action(s)

None raised.

c. Open Spaces and other assets

i) To Consider any matters relating to open spaces and other assets within the parish and approve necessary

Concerns raised again regarding horses on path alongside the Beck – **it was resolved to** contact Councillor Ayre and CYC with regards to the matter of installation of relevant signage at the entrance to this pedestrian/cycle way.

d. HWPC Allotments

i) To Consider any matters relating to Stray Road allotment site and approve necessary action(s)

It was resolved to itemise all the suggestions raised by allotment holders and solutions offered by Mr Gommersall for consideration at the May meeting of HWPC.

165/2019. Employment and Training:

a. To Consider any employment related issues

None raised.

166/2019. To Note Correspondence Received and Approve action required:

- Information received re: Local Elections 2 May 2019
Although all 9 current member nominations had been received by CYC, only 8 had been displayed on statement of persons nominated and declaration of uncontested election – **it was resolved that** HWPC request formal advice form YLCA with regards to this matter.
- Report (March 2019) and additional information from Neighbourhood Policing Team

167/2019. To Note matters for Information and items for next monthly meeting agenda

- To approve delay in signing of statutory declaration of office for those elected but absent at May meeting of HWPC

168/2019. To Confirm date and time of next meeting

It was resolved to confirm the next meeting as the Annual Meeting of Heworth Without Parish Council to be held on Monday 20 May 2019 at 7pm in Heworth Without Community Centre.

Meeting closed at 9.35pm