



Heworth Without Parish Council
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Minutes of the meeting of Heworth Without Parish Council held 15 January 2018 in HEWORTH WITHOUT COMMUNITY CENTRE, APPECROFT ROAD, HEWORTH YO31 0HG

Present:

Councillor I Cage, Councillor A. Thomas, Councillor C. Perrett, Councillor S. Whitmore, Councillor P. Wells, Councillor R. Cook, Councillor N. Denton, Councillor M. Wells and Nicola Moorcroft (Clerk)

Councillor I Cage chaired this meeting in Councillor Clayton's absence.

121/2018. Apologies:

a. To Note Apologies and Approve Reasons for Absence
Councillor R. Clayton

It was resolved to note all apologies and approve all reasons for absence

122/2017. To Note any Declarations of Interest:

a. To Approve Dispensation Requests
None received.

b. To Note Declarations Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
No further declarations made.

123/2018. Public Participation:

No members of the public present at this meeting.

124/2018. Meeting 18/12/2017

a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 18/12/17

It was resolved to approve said minutes as a true and accurate record of the ordinary meeting held 18/12/2017; signed and dated by the Chairman

b. To Update members on matters raised at meeting held 18/12/17 not specifically dealt with in this agenda
None raised.

125/2018. Planning:

a. To Consider planning applications received
Heworth Without Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference	Address/ Description	Heworth Parish Council decision:
17/02942/FUL	10 Applecroft Road York YO31 0HG Hip to gable roof extension with front and rear dormer windows	Heworth Without Parish Council has no objections to this planning application.

b. To Consider any other planning related issues

CYC Decision Notices:

Application at: 33 Allington Drive York YO31 0NL
For: Single storey side and rear extensions (retrospective)
Application Ref No: 17/02435/FUL
Approved

Application at: 83 Bramley Garth York YO31 0PQ
For: Conservatory extension to rear and part conversion of garage into additional living accommodation
Application Ref No: 17/02520/FUL
Approved

Application at: 3 Hilbeck Grove York YO31 0NF
For: Single storey rear extension
Application Ref No: 17/02549/FUL
Approved

c. To Consider any planning enforcement issues

Potential enforcement issue on Applecroft Road where hard standing drive is being installed without required planning consent; to follow up when work is complete.

126/2018. Finance:

a. To Approve payments as detailed in Appendix 2 (a)

INVOICES TO BE PRESENTED FOR PAYMENT 15/01/2018

Clerk	Wages	308.06
	Mileage (37 miles@0.45 per mile)	16.65
	Home office Allowance	15
	monthly SIM charge	5
Litter Picker	Wages	120
Park Lane Playgrounds	quarterly Inspection +report	36
TOTAL		500.71

INCOME

NIL

NIL

TOTAL

NIL

Invoices checked and approved by Councillor I. Cage

Bank statement and savings account book checked against bank reconciliation statement by Councillor P. Wells

It was resolved to settle all above accounts with immediate effect.

Cheques signed by Councillor A. Thomas counter-signed by C. Perrett

b. To Note budget situation as detailed in Appendix 2 (b)

List of income and expenditure as against the budget situation for Month 9 noted

c. To Approve Bank Reconciliation Statement to 29 December 2017

Bank Reconciliation Statement to 29 December 2017 noted

d. To Approve Precept Demand to CYC for financial year 2018/19

Budget and financial planning document, with precept options for financial year 2018/19 was circulated to all members prior to this meeting; ***it was resolved that*** the precept demand to City of York Council for 2018/19 be £18,600

127/2018. Policing and Security Matters:

a. To Consider Neighbourhood Policing Team Report

Neighbourhood Policing Team Report for December 2017 considered and noted.

b. To Consider any Policing and/or Security Related Issues

Police Meeting – Monday 22 January 2018 at 10.30 am, Kettlestring Lane, Clifton Moor.

It was resolved that Councillor N. Denton attend this meeting on behalf of Heworth Without Parish Council

128/2018. To Consider Highway/Transport Issues:

a. To Consider highway issues and approve action required.

Salt/grit bins – discussion regarding responsibility for filling bins, followed by explanation from the Clerk as to how such is managed by parish councils in other areas of the City.

It was resolved to undertake a discussion with Ward Team regarding potential devolution of this service provision to Heworth Without Parish Council.

b. To Receive update re: installation of bench at Stray Road bus stop

Chairman confirmed that Ward Councillor N. Ayre had submitted his support for the project to CYC; Clerk waiting for required permission documentation from CYC

c. To Consider response re: Yorkshire marathon on the area and approve any action necessary for future events.

Ward Councillor N. Ayre supplied contact details for the relevant person within the Yorkshire Marathon events team; Clerk awaiting response.

129/2018. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

i) To Consider any matters relating to Stray Road play area and approve necessary action(s)

See below

ii) To Consider suggestions for new play equipment

Resident with professional experience regarding play area equipment suggested jungle equipment piece which included upper body strength activities for a variety of ages; equipment to be sited at current picnic bench location, bench to be re-located in new picnic area or the rear of the play area.

It was resolved to approach Sutcliffe Play with regards to these suggestions, installation of the equipment and relocating of the picnic bench.

b. Stray Road Playing field, Jubilee wood and wild flower meadow

i) To Consider findings re; inspection of playing field and schemes to alleviate drainage situation.

It was resolved to source costings from contractor (Sleightholm Landscapes) for aeration of the playing field to improve drainage.

ii) To Consider further matters relating to Playing field, Jubilee wood and wild flower meadow and approve necessary action (s)

It was resolved to contact Sutcliffe Play regarding the possibility of 'moveable' goal posts.

c. Stray Road allotment site

i) To Approve application(s) for allotment plot at Stray Road allotment site.

It was resolved to approve the application for an allotment plot for an applicant outside the parish.

ii) To Consider any matters relating to Stray Road allotment site and approve necessary action(s)

It was resolved to install a notice board on the fencing within the allotment site; Clerk to organise.

It was resolved to circulate information from NSALG to all allotment holders via e-mail.

d. Open Spaces

i) To Consider any matters relating to open spaces within the parish and approve necessary

None raised.

130/2018. Heworth Without Parish Council Newsletter

a. To Approve draft of Heworth without Parish Council newsletter – January 2018 edition

Draft newsletter circulated to all members prior to this meeting, all amendments approved. **It was resolved to** implement all amendments as soon as possible, printing and distribution scheduled for late January 2018

131/2018. Employment Issues:

a. To Receive update – re: Groundsman vacancy

- Advert displayed on notice board, website and included in next newsletter
- Job description, advert and application form sent to resident expressing an interest in the vacancy.

b. To Consider any further employment related issues

Annual staff appraisal required to be undertaken as soon as possible.

132/2018. To Note Correspondence Received and Approve action required:

a. To Approve necessary action re: Implementation of GDPR, May 2018

It was resolved that:

- The Clerk undertake the necessary data/information audit and present it to the February meeting of the parish council.
- All members read information on ICO website (<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>) as to action required to prepare for implementation of GDPR in May

b. To Note Correspondence Received:

1. YLCA White Rose Update – December Edition (distributed electronically)
2. Invitation to Police Meeting at 10.30am on Monday 22 January 2018 – Councillor Denton to attend
3. List of YLCA Planning Seminars – Councillor P. Wells and Councillor M. Wells to attend seminar on 4 May 2018
4. Invitation to Mobile Library Stakeholder meeting - Monday, 12 February 2018, 5.30pm at City of York Council West Office – Councillor M. Wells to attend

133/2018. Activities of Outside Bodies:

a. To Receive Reports from those Councillors who have nomination rights to outside bodies.

None raised.

134/2018. To Note matters for Information and items for next monthly meeting agenda

Ward Councillor N. Ayre provided information regarding the site allocation numbers for ST7 in the amended CYC draft Local Plan (increase of 100)

135/2018. To Confirm date and time of next meeting

Ordinary Meeting of Heworth Without Parish Council be held on **Monday 19 February 2018** commencing at 7pm in Heworth Without Community Centre, Applecroft Road.

Meeting closed at 9.15pm