



**Heworth Without Parish Council**  
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**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 19 OCTOBER 2020 commencing at 7.00PM in [via zoom](#)**

Join Zoom Meeting

<https://us02web.zoom.us/j/87620983056?pwd=R0NSM013ZjhoQTFCZDdkamJ0OEcvZz09>

Meeting ID: 876 2098 3056

Passcode: 934105

One tap mobile

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+441314601196,,87620983056#,,,,,0#,,934105# United Kingdom

Dial by your location

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+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 876 2098 3056

Passcode: 934105

Find your local number: <https://us02web.zoom.us/u/kuEzqWnUg>

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 69/2020 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

*R. D. Clayton*

12<sup>th</sup> October 2020  
Cllr Ron Clayton  
(Chairman)

## AGENDA

### **67/2020. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence
- b. To welcome Andrew Garbutt who was appointed new Councillor on 5<sup>th</sup> October 2020
- c. To Receive resignation of Councillor Sam Kelly.

### **68/2020. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

### **69/2020. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**  
**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

### **70/2020. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

### **71/2020. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 21/09/2020

### **72/2020. Councillor Vacancy**

- a. To move to electing or co-opting a new councillor to replace Councillor S. Kelly
- b. To approve the Clerk to immediately inform the CYC and the parish that there is now a vacancy, due to the retirement of a councillor, on the HWPC, and that parishioners are accordingly invited to call for a by-election for a new councillor; and;
- c. That if, after the elapse of 14 days (not including weekends) (6<sup>th</sup> November 2020) the CYC informs the Clerk that no election has been called for, and the Clerk is to immediately to advertise the vacancy for co-option.
- d. To set and approve an interview date for all co-option applicants. Closing date for applicants is 20<sup>th</sup> November 2020 with possible interviews Monday 23<sup>rd</sup> November 2020?

### **73/2020. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

### **74/2020. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 30 September 2020
- c. To Approve Bank Reconciliation Statement to 30 September 2020

### **75/2020. Heworth Without Parish Council Administration:**

- a. To update progress with Vision ICT upgrading HWPC website to adhere to Web Accessibility Guidelines and be WAG Compliant.
- b. To discuss the Double Taxation application submitted by the Clerk
- c. To note that all our meetings, for the present and the foreseeable (at least May 2021), have to be virtual and via the Zoom platform. This this requires all councillors to be able to participate either via zoom video link or via the telephone lines provided on the agenda.
- d. To consider revamping the rota for play park litter pickers and procuring equipment for them.
- e. To consider asking the community centre to consider ways of making the defibrillator more accessible.

### **76/2020. To Consider Issues Relating to Parish Assets and Open Spaces**

#### **a. Stray Road play area**

- i) To update on the progress of the annual playground inspection and consider any actions required should a report be submitted prior to the parish meeting.
- ii) To consider correspondence from Mr P McCarthy & Mrs S Starkey (local residents) and Applefields School, regarding Stray Road Play Area proposals
- iii) To report that Cindy Benton, Community Involvement Officer; Communities & Equalities Team for our ward, employed by City of York Council has offered to speak to us regarding engaging the youth to reduce any social behaviour. Sadly she couldn't make this parish meeting but is available for zoom or future small face to face socially distanced meetings in our play area.
- iv) To acknowledge and thank the SPAR (Bad Bargain Lane) for their donation of £200 towards new play equipment on Stray Road.
- v) To report progress on the future investigations for the play area equipment

- vi) To approve that any new adult gym equipment will be located outside of the play area and located within Jubilee Wood / Wildlife area due to new legislation of children's play areas and safety for toddlers.
- vii) To approve signage by Signs express for 'no parking' outside the play area and payment of pro forma. (note fixing battens are provided to suit existing fence railings).

**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To report on matters relating to Playing field, Jubilee wood and wildflower meadow

**c. Open Spaces and other assets**

- i) To report progress refurbishing the condition of the parish noticeboards.
- ii) To note Heworth Without Community Centre have completed approved work on their Willow Tree which is overhanging their entrance driveway.

**d. HWPC Allotments**

- i) To report changes with allotment tenants and approve a £25 deposit refund for Diana Rus who has left her plot ready for the new tenant.

**77/2020. Employment and Training:**

- a. To Consider any current employment/training related issues

**78/2020. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**79/2020. To Consider Highway/Transport Issues:**

- a. To Receive update re: HWPC involvement in Community Speed Watch initiative
- b. To Note any further highway issues.

**80/2020. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

**81/2020. Correspondence:**

- a. To Note Correspondence to the clerk received not specifically dealt with on this agenda

**82/2020. To Note matters for Information and items for next monthly meeting agenda**

**83/2020. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 15<sup>th</sup> November 2020 at 7pm via zoom platform.